

CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION

AGENDA

February 20, 2025

BOARD OF EDUCATION

John Cervantes

Andrew Cruz

Jonathan Monroe

James Na

Sonja Shaw

Gabriella Segoviano, Student Representative

SUPERINTENDENT

Norm Enfield, Ed.D.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
District Board Room, 13461 Ramona Avenue, CA 91710
4:40 p.m. – Closed Session • 6:00 p.m. – Regular Meeting
February 20, 2025

AGENDA

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on non-agenda and agenda items are accepted during the designated time on the agenda or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are asked to register on the electronic request to speak system available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability by 10:00 a.m. the day of a meeting.
- Agenda documents distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 13461 Ramona Avenue, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:40 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel-Anticipated Litigation(Government Code 54954.5 (c) and 54956.9 (d)(2) & (e)(1): One Possible Case. (Margaret A. Chidester & Associates) (20 minutes)
- b. Conference with Legal Counsel-Anticipated Litigation (Government Code 54956.9 (d)(2)): One possible case. (Advocates for Faith & Freedom) (20 minutes)
- c. Conference with Legal Counsel-Existing Litigation (Paragraph (1) of subdivision (d) Government Code 54956.9): Case No. 2:24-CV-01941-DJC-JDP. (Liberty Justice Center) (5 minutes)
- d. Student Admission Matter (Education Code 35146, 48916 (c)): Admission Case 24/25-43A. (5 minutes)
- e. Student Discipline Matters (Education Code 35146, 48918 (c) & (j):): Expulsion Cases 24/25-29, 24/25-31, 24/25-32, 24/25-35, and 24/25-36. (20 minutes)
- f. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA Negotiations. Agency Designated Representatives: Dr. Grace Park, Sandra Chen, Joseph Durkin, and Jaime Ortega. (10 minutes)
- g. Public Employee Discipline/Dismissal/Release (Government Code 54957): (30 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

Proceedings of this meeting are recorded.

I.C. RECOGNITION

- 1. Ayala HS Business Entrepreneurship Pathways

I.D. STAFF REPORT:

- 1. Local Control and Accountability Plan: Mid-Year Monitoring Report

I.E. COMMENTS FROM STUDENT REPRESENTATIVE

I.F. COMMENTS FROM EMPLOYEE REPRESENTATIVES

I.G. COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ITEMS ON THE AGENDA

I.H. CHANGES AND DELETIONS

II. ACTION

II.A. ADMINISTRATION

II.A.1. Resolution 2024/2025-52, Opposing the Adoption of SCAQMD Proposed Amended Rules 111 and 1121

Page 10

Recommend the Board of Education adopt Resolution 2024/2025-52, Opposing the Adoption of SCAQMD Proposed Amended Rules 1111 and 1121.

Motion ____ Second ____
 Preferential Vote: ____
 Vote: Yes ____ No ____

II.A.2. 2025 California School Boards Association Delegate Assembly Election

Page 13

Recommend the Board of Education vote for no more than five (5) candidates to the California School Boards Association Delegate Assembly, subregion 16-B, for a term beginning April 1, 2025, through March 31, 2027.

Motion ____ Second ____
 Preferential Vote: ____
 Vote: Yes ____ No ____

II.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

II.B.1. Schoolwide Title I Program for Eagle Canyon ES, Hidden Trails ES, and Townsend JHS for the 2025/2026 School Year Motion ___ Second ___
 Page 14 Preferential Vote: ___
 Vote: Yes ___ No ___

Recommend the Board of Education adopt the Schoolwide Title I Program for Eagle Canyon ES, Hidden Trails ES, and Townsend JHS for the 2025/2026 school year.

II.C. HUMAN RESOURCES

II.C.1. Public Notice and Hearing Regarding the Associated Chino Teachers (A.C.T.) Initial Bargaining Proposal to the Chino Valley Unified School District for a Successor Collective Bargaining Agreement Effective July 1, 2025 Open Hearing _____
 Page 16 Close Hearing _____
 Motion ___ Second ___
 Preferential Vote: ___
 Vote: Yes ___ No ___

Recommend the Board of Education give public notice and conduct a public hearing regarding the Associated Chino Teachers (A.C.T.) initial bargaining proposal to the Chino Valley Unified School District for a Successor Collective Bargaining Agreement Effective July 1, 2025.

II.C.2. Resolution 2024/2025-53, Release of Temporary Certificated Employees Motion ___ Second ___
 Page 19 Preferential Vote: ___
 Vote: Yes ___ No ___

Recommend the Board of Education adopt Resolution 2024/2025-53, Release of Temporary Certificated Employees and authorize the Superintendent or his designee to send Notice of Release to employees affected with an effective date of June 30, 2025.

II.C.3. Resolution 2024/2025-51, Notice of Layoff of Certain Classified Staff Pursuant to Education Code 45117 and 45298 Motion ___ Second ___
 Page 21 Preferential Vote: ___
 Vote: Yes ___ No ___

Recommend the Board of Education adopt Resolution 2024/2025-51, Notice of Layoff of Certain Classified Staff Pursuant to Education Code 45117 and 45298.

III. CONSENT

Motion ___ Second ___
Preferential Vote: ___
Vote: Yes ___ No ___

III.A. ADMINISTRATION

III.A.1. Minutes of the January 9, 2025 Special Meeting; January 16, 2025 Regular Meeting; and February 6, 2025 Special Meeting

Page 23

Recommend the Board of Education approve the minutes of the January 9, 2025 special meeting; and January 16, 2025 regular meeting; and February 6, 2025 special meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Page 35

Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. Fundraising Activities

Page 36

Recommend the Board of Education approve/ratify the fundraising activities.

III.B.3. Donations

Page 40

Recommend the Board of Education accept the donations.

III.B.4. Legal Services

Page 42

Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Admission Case 24/25-43A

Page 43

Recommend the Board of Education approve the student admission case 24/25-43A.

III.C.2. Student Expulsion Cases 24/25-29, 24/25-31, 24/25-32, 24/25-35, and 24/25-36

Page 44

Recommend the Board of Education approve student expulsion cases 24/25-29, 24/25-31, 24/25-32, 24/25-35, and 24/25-36.

III.C.3. School Sponsored Trips

Page 45

Recommend the Board of Education approve/ratify the school-sponsored trips for Cattle ES, Hidden Trails ES, Marshall ES, Canyon Hills JHS, Magnolia JHS, Townsend JHS, Ayala HS, Chino HS, Chino Hills HS, and Don Lugo HS.

III.C.4. Articulation Agreement Between Mt. San Antonio College and Chino Valley Unified School District

Page 47

Recommend the Board of Education approve the Articulation Agreement between Ms. San Antonio College and Chino Valley Unified School District.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Page 64

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 65

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 68

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Resolution 2024/2025-44, 2024/2025-45, 2024/2025-46, 2024/2025-47, 2024/2025-48, 2024/2025-49, and 2024/2025-50, Authorization to Utilize a Piggyback Contract

Page 76

Recommend the Board of Education adopt Resolution 2024/2025-44, 2024/2025-45, 2024/2025-46, 2024/2025-47, 2024/2025-48, 2024/2025-49, and 2024/2025-50, Authorization to Utilize a Piggyback Contract.

III.D.5. Change Orders and Notices of Completion for CUPCCAA Projects

Page 92

Recommend the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

III.D.6. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-00

Page 95

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-00.

III.D.7. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-03

Page 99

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-03.

III.D.8. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-06

Page 103

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-06.

III.D.9. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-08

Page 107

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-08.

III.D.10. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-09

Page 111

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-09.

III.D.11. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-11

Page 115

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-11.

III.D.12. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-12

Page 119

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-12.

III.D.13. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-13

Page 123

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-13.

III.D.14. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-14

Page 127

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-14.

III.D.15. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-15

Page 131

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-15.

III.D.16. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-17

Page 136

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-17.

III.D.17. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-19

Page 139

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-19.

III.D.18. Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-21

Page 143

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations—Group B, BP-21.

III.D.19. Change Order and Notice of Completion for Bid No 23-24-04F, Districtwide Replacement Project

Page 147

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-04F, Districtwide Roofing Replacement Project.

III.D.20. Request for Proposals 24-25-03 Data Networking Services Districtwide E-Rate FY2025

Page 151

Recommend the Board of Education award Request for Proposals 24-25-03 Data Networking Services Districtwide E-Rate FY2025 to Frontier Communications.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 152 Recommend the Board of Education approve/ratify the certificated/classified personnel items.

III.E.2. Rejection of Claims

Page 159 Recommend the Board of Education reject the claims and refer them to the District’s insurance adjuster.

III.E.3. Comprehensive School Safety Plan for Each School

Page 161 Recommend the Board of Education approve the Comprehensive School Safety Plan for each school.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. San Bernardino County Superintendent of School Williams Findings Decile 1-3 Schools Second Quarterly Report 2024/2025

Page 162 Recommend the Board of Education receive for information the San Bernardino County Superintendent of schools Williams Findings Decile 1-3 Schools Second Quarterly Report 2024/2025.

IV.A.2. Revision of Administrative Regulation 5126 Students—Awards for Achievement; and Administrative Regulation 6172.1 Instruction—Concurrent Enrollment in College Classes

Page 166 Recommend the Board of Education receive for information the revision of Administrative Regulation 5126 Students—Awards for Achievement; and Administrative Regulation 6172.1 Instruction—Concurrent Enrollment in College Classes.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: February 20, 2025
TO: Members, Board of Education
FROM: Sonja Shaw, President, Board of Education
**SUBJECT: RESOLUTION 2024/2025-52, OPPOSING THE ADOPTION OF SCAQMD
PROPOSED AMENDED RULES 1111 AND 1121**

=====

BACKGROUND

On February 5, 2025, Board President Sonja Shaw, requested a resolution be placed on the agenda that opposes the adoption of SCAQMD proposed amendments to Rules 1111 and 1121. The purpose of this resolution is a call to action for every parent, educator, and community member who has a vested interest in the future of public education. Significant concerns exist regarding implementation/compliance related to school campuses if the proposed amendments are adopted.

President Shaw submitted this agenda item in accordance with Board Bylaw 9322—Agenda/Meeting Materials.

RECOMMENDATION

Board President Sonja Shaw recommends the Board of Education adopt Resolution 2024/2025-52, Opposing the Adoption of SCAQMD Proposed Amended Rules 1111 and 1121.

FISCAL IMPACT

None.

SS:pk

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
RESOLUTION 2024/2025-52, OPPOSING THE ADOPTION OF
SCAQMD PROPOSED AMENDED RULES 1111 AND 1121**

WHEREAS, the South Coast Air Quality Management District (SCAQMD) has proposed amendments to Rules 1111 and 1121, which would require costly mechanical, electrical, and plumbing upgrades for heating and water systems in existing facilities, including school buildings; and

WHEREAS, these mandates would impose a significant financial burden on Chino Valley Unified School District (CVUSD), forcing the District to divert critical funds away from classrooms, student services, and essential educational programs in order to comply; and

WHEREAS, CVUSD was not consulted or invited to provide feedback on these proposed amendments, despite the fact that they would have a direct and costly impact on our District's budget and operations; and

WHEREAS, compliance with these amendments would require substantial unplanned expenditures, including retrofitting HVAC and water heating systems, which would reduce available funding for teacher salaries, student programs, campus safety, and other pressing District needs; and

WHEREAS, these rules would effectively force CVUSD and other impacted entities to transition to all-electric systems, further exacerbating the District's vulnerability to power grid failures, especially given the multiple power shutoffs experienced in our area by Southern California Edison (SCE); and

WHEREAS, relying solely on electricity for heating and hot water in our schools poses a serious risk to student learning, safety, and health, as power outages could leave students without heat, hot water, or proper ventilation during extreme temperatures; and

WHEREAS, increased operational costs due to these regulations would place an unnecessary financial strain on the District at a time when public schools are already facing budgetary challenges and rising costs; and

WHEREAS, while CVUSD is committed to environmental responsibility and sustainability, these proposed rules fail to provide viable funding mechanisms, incentives, or flexibility for school districts, making compliance unrealistic without negatively impacting students and staff;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Chino Valley Unified School District Board of Education formally OPPOSES the adoption of SCAQMD Proposed Amended Rules 1111 and 1121 in their current form, due to their severe financial impact on our District and the increased risk of power-related disruptions to student learning.
2. The Chino Valley Unified School District Board of Education urges the SCAQMD Governing Board to reject these amendments and instead work collaboratively with school districts to develop cost-effective, flexible solutions that do not take resources away from students.
3. The Chino Valley Unified School District Board of Education expresses serious concerns about the reliance on an all-electric system, given the unreliability of the power grid and the history of outages by SCE, which could disrupt essential school functions and student safety.
4. The Chino Valley Unified School District Board of Education directs staff to formally communicate this opposition to the SCAQMD Governing Board, regional stakeholders, and elected representatives, making clear that these regulations impose an unacceptable financial strain on public education and put students at risk.

APPROVED, PASSED, AND ADOPTED this 20th day of February 2025 at a regular meeting of the Board of Education by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

Sonja Shaw, President

Andrew Cruz, Clerk

SS:pk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
SUBJECT: **2025 CALIFORNIA SCHOOL BOARDS ASSOCIATION DELEGATE ASSEMBLY ELECTION**

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BACKGROUND

Ballots have been received for the 2025 California School Boards Association Delegate Assembly Election, along with the biographical sketch forms for the candidates, which have been provided under separate cover. The Board of Education may vote for no more than five (5) candidates in the election. The ballots must be postmarked by March 17, 2025. Delegates will serve two-year terms beginning April 1, 2025, through March 31, 2027. Candidates and their district/county office will be contacted if there is a run-off. Following are the six (6) candidates for subregion 16-B:

- | | |
|---|--|
| <input type="checkbox"/> Maria Gomez (Hesperia USD)* | <input type="checkbox"/> Eric Swanson (Hesperia USD)* |
| <input type="checkbox"/> Ronald Newton (Mountain View ESD)* | <input type="checkbox"/> Kathy Thompson (Central ESD)* |
| <input type="checkbox"/> Gwen Rogers (San Bernardino COE)* | <input type="checkbox"/> Allen Williams (Victor ESD) |

Provision for write-in candidate name and school district

*Denotes incumbent.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education vote for no more than five (5) candidates to the California School Boards Association Delegate Assembly, subregion 16-B, for a term beginning April 1, 2025, through March 31, 2027.

FISCAL IMPACT

None.

NE:pk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Todd Finkbiner, Ed.D., Director, Access and Equity
SUBJECT: SCHOOLWIDE TITLE I PROGRAM FOR EAGLE CANYON ES, HIDDEN TRAILS ES, AND TOWNSEND JHS FOR THE 2025/2026 SCHOOL YEAR

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BACKGROUND

A schoolwide Title I program is a comprehensive reform strategy designed to upgrade the entire educational program in a Title I school; its primary goal is to ensure that all students, particularly those who are low-achieving, demonstrate proficient and advanced levels of achievement on State Common Core standards.

In general, a Title I school may operate as a schoolwide program only if a minimum of 40 percent of the students in the school, or residing in the attendance area served by the school, are from low-income families (Section 1114(a)(1) of Title I of the Elementary and Secondary Education Act).

Whereas Title I targeted assistance programs only provide educational services to identified individual students, schoolwide programs allow staff in schools with high concentrations of students from low-income families to redesign their entire educational program to serve all students. The emphasis in a schoolwide program school is on combining all resources, as allowed, to achieve common goals. Schoolwide Title I programs maximize the impact of Title I funding on the educational program. Adopting this strategy should result in an ongoing, comprehensive plan for school improvement that is owned by the entire school community and tailored to its unique needs.

The California Department of Education requires every Title I public school adopting a schoolwide Title I program to conduct a comprehensive needs assessment to revise the Single Plan for Student Achievement (SPSA) to develop a comprehensive schoolwide plan that describes how it will achieve the goals it has identified as a result of the needs assessment.

The School Site Council and the Board of Education must approve both the school's request to adopt a schoolwide Title I program.

Approval of this item supports the goals identified with the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt the Schoolwide Title I Program for Eagle Canyon ES, Hidden Trails ES, and Townsend JHS for the 2025/2026 school year.

FISCAL IMPACT

None.

NE:LH:TF:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Vanessa Acuña, Ed.D., Human Resources
Joe Durkin, Director, Human Resources

SUBJECT: PUBLIC NOTICE AND HEARING REGARDING THE ASSOCIATED CHINO TEACHERS (A.C.T.) INITIAL BARGAINING PROPOSAL TO THE CHINO VALLEY UNIFIED SCHOOL DISTRICT FOR A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT EFFECTIVE JULY 1, 2025

=====

BACKGROUND

The present Collective Bargaining Agreement between the Chino Valley Unified School District and the Associated Chino Teachers (A.C.T.) will expire on June 30, 2025. Pursuant to Government Code Section 3547, A.C.T. gave notice to the District regarding its initial proposal for a successor Collective Bargaining Agreement on January 30, 2025.

In accordance with Article 2.1 of the Collective Bargaining Agreement between the Chino Valley Unified School District and A.C.T., the Board is required to conduct a public hearing on the Association’s initial proposal to the District for the purpose of negotiating a successor Agreement. A.C.T. is hereby announcing to the public its initial bargaining proposal for a successor Collective Bargaining Agreement to be effective July 1, 2025. A.C.T. submits the following attachment.

RECOMMENDATION

It is recommended the Board of Education give public notice and conduct a public hearing regarding the Associated Chino Teachers initial bargaining proposal to the Chino Valley Unified School District for a successor Collective Bargaining Agreement effective July 1, 2025.

FISCAL IMPACT

To be determined through the bargaining process and disclosed prior to any Board action being taken pursuant to Board Policy 4143.1 and Government Code 3547.5.

NE:GP:VA:JD:jw



Associated Chino Teacher
Steven Frazer, President

TO: Norm Enfield, Ed. D., Superintendent
Grace Park, Ed D., Deputy Superintendent
Chino Valley Unified School District

FROM: Steven Frazer, President
Kelly Larned, Vice President and Bargaining Co-Chairperson
Lara Savage, Bargaining Co-Chairperson
Associated Chino Teachers

SUBJECT: Proposal for 2025-2026 Master Collective Bargaining Agreement between the Associated Chino Teachers/CTA/NEA and the Chino Valley Unified School District.

DATE: January 30, 2025

As required under the provisions of Educational Employment Relations Act, § 3547, and other applicable codes and statutes governing the collective bargaining process in the State of California, the Associated Chino Teachers/CTA/NEA hereby submits the following proposals for modification(s) of the Master Collective Bargaining Agreement between the Associated Chino Teachers/CTA/NEA and the Chino Valley Unified School District:

The Association is providing notice to the Chino Valley Unified School District regarding its initial bargaining proposal for the Successor Collective Bargaining Agreement and submits the following:

Article 7: Class Size

The Association proposes language to address class size overages and staffing ratios.

Article 12: Working Conditions

The Association proposes language to address training and emergency supplies for all unit members

Article 14: Hours

The Association proposes language to address substitute coverage, additional contract days, meetings during the workday,

The Association proposes language that will continue to integrate Psychologists, BICs, and BHCs into the Collective Bargaining Agreement.

Article 17: Compensation and Health and Welfare Benefits

The Association proposes language to address compensation and medical benefit changes.



Article 22: PLC

The Association proposes language to address the PLC process, structure, and implementation.

Article 23: Progressive Discipline

The Association proposes a new article to the Collective Bargaining Agreement to address language that will formalize an appropriate and progressive disciplinary process for unit members.

Article 24: Special Education

The Association will continue to address SPED needs regarding training, case management, elementary SDC classes, and bilingual requirements.

Appendix B

The Association proposes language to align salary schedules

Appendix C

The Association proposes language to address stipends.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Vanessa Acuña, Ed.D., Director, Human Resources
Joe Durkin, Director, Human Resources

**SUBJECT: RESOLUTION 2024/2025-53, RELEASE OF TEMPORARY
CERTIFICATED EMPLOYEES**

=====

BACKGROUND

Pursuant to Education Code 44954(b), the Board of Education is required to notify temporary employees in a position requiring certificated qualifications of the Board's decision to release the employees from a position for the succeeding school year.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2024/2025-53, Release of Temporary Certificated Employees and authorize the Superintendent or his designee to send Notice of Release to employees affected with an effective date of June 30, 2025.

FISCAL IMPACT

None.

NE:GP:VA:JD:jw

**Chino Valley Unified School District
Resolution 2024/2025-53
Release of Temporary Certificated Employees**

WHEREAS, Education Code 44954(b) requires that the Board of Education shall notify temporary employees, in positions requiring certification qualifications of the Board’s decision to release the employees from such positions if they will not have preferential rights to vacancies for the next succeeding school year;

WHEREAS, the District currently employs numerous temporary employees in positions requiring certification qualifications; and

WHEREAS, the Board of Education has determined to release all temporary certificated employees for the 2024/2025 school year, at this time.

NOW, THEREFORE, BE IT RESOLVED the Board of Education hereby directs that a notice of non-reelect be sent pursuant to Education Code 44954(b) by the District to all temporary certificated employees with an effective date of June 30, 2025.

BE IT FURTHER RESOLVED that to the extent that any teacher presently contracted as temporary asserts a claim to probationary employment, said teacher is also hereby non-reelected from all probationary employment in the District pursuant to Education Code 44929.21.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of February 2025 by the following votes:

Cervantes:	_____
Cruz:	_____
Monroe	_____
Na:	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Board of Education of the Chino Valley Unified School District, certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board at a regular meeting as stated.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Vanessa Acuña, Ed.D., Director, Human Resources
Joe Durkin, Director, Human Resources

SUBJECT: RESOLUTION 2024/2025-51, NOTICE OF LAYOFF OF CERTAIN CLASSIFIED STAFF PURSUANT TO EDUCATION CODE 45117 AND 45298

=====

BACKGROUND

It has been determined by the Facilities Department that due to lack of work and lack of funding; Account Clerk III/Facilities & Planning position is being eliminated. This results in the elimination of one (1) full time position for the 2025/2026 school year.

Resolution 2024/2025-51 outlines the recommendation for discontinued services.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2024/2025-51, Notice of Layoff of Certain Classified Staff Pursuant to Education Code 45117 and 45298.

FISCAL IMPACT

\$90,135.00 annual savings to the general and Measure G funds.

NE:GP:VA:JD:jw

**Chino Valley Unified School District
Resolution 2024/2025-51
Notice of Layoff of Certain Classified Staff Pursuant to
Education Code 45117 and 45298**

WHEREAS, due to lack of funds or lack of work, the Board of Education of the Chino Valley Unified School District hereby finds that it is in the best interest of the District to eliminate existing classified positions to the following extent:

POSITION(S) ELIMINATED

One (1) Account Clerk III/Facilities & Planning 1.00 FTE

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

1. The classified position specified herein above be eliminated by layoff pursuant to the District rules and regulations and applicable provisions of the California Education Code.
2. The said elimination by layoff becomes effective at the conclusion of the 2024/2025 school year in accordance with Education Code section 45117, subject to any negotiations to the extent required by law.
3. Pursuant to Education Code 45117, the Superintendent or his designee is directed to give notices of layoff to the affected classified employees.
4. Pursuant to Education Code 45298, the affected classified employees laid off, pursuant to this resolution shall be eligible for reemployment.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of February 2024 by the following vote:

Cervantes: _____
Cruz: _____
Monroe: _____
Na: _____
Shaw: _____

I, Norm Enfield, Ed.D., Secretary of the Board of Education of the Chino Valley Unified School District, certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board at a regular meeting as stated.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT
SPECIAL CLOSED SESSION MEETING OF THE BOARD OF EDUCATION
January 9, 2025

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:30 P.M.

1. Roll Call

President Shaw called to order the special meeting of the Board of Education, Thursday, January 9, 2025, at 4:30 p.m. with Cervantes, Cruz Na, Monroe, and Shaw present.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

2. Pledge of Allegiance

Led by Dr. Enfield.

3. Public Comment on Closed Session Item

None.

I.B. CLOSED SESSION

President Shaw adjourned to closed session at 4:30 p.m. regarding conference with legal counsel-anticipated litigation: one possible case.

I.C. RECONVENE TO OPEN MEETING

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 5:35 p.m. with Cervantes, Cruz, Monroe, Na, and Shaw present. No action was taken that required public disclosure.

II. ADJOURNMENT

President Shaw adjourned the special meeting of the Board of Education at 5:35 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

February 20, 2025

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
January 16, 2025

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:25 P.M.

1. Roll Call

President Shaw called to order the regular meeting of the Board of Education, Thursday, January 16, 2025, at 4:25 p.m. with Cervantes, Cruz Monroe, Na, and Shaw present.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent
Grace Park, Ed.D., Deputy Superintendent, CIIS and Human Resources
Sandra H. Chen, Associate Superintendent, Business Services
Tracy Freed, Ed.D., Assistant Superintendent, CIIS
Luke Hackney, Assistant Superintendent, CIIS
Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:25 p.m. regarding conference with legal counsel-anticipated litigation: two possible cases; conference with legal counsel-existing litigation: one case; student discipline matters; conference with labor negotiators: A.C.T. and CSEA negotiations; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 6:00 p.m. with Cervantes, Cruz, Monroe, Na, and Shaw present.

The Board met in closed session from 4:25 p.m. to 5:50 p.m. regarding conference with legal counsel-anticipated litigation: two possible cases; conference with legal counsel-existing litigation: one case; student discipline matters; conference with labor negotiators: A.C.T. and CSEA negotiations; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent. No action was taken that required public disclosure.

2. Pledge of Allegiance

Led by Ayala HS student Ms. Joy Chu.

I.C. STUDENT SHOWCASE

1. Ayala HS Chinese and Japanese Clubs

Lin Guo, Mandarin Chinese teacher, was recognized for her leadership and maintaining the high average of a 100% pass rate for the AP Chinese exam along with the Chinese and Japanese club activities. Students were presented with certificates of recognition for their talent, hard work, and commitment to learning about the cultures of China and Japan.

I.D. STAFF REPORT

1. Local Control and Accountability Plan: Mid-Year Monitoring Report

Luke Hackney, Assistant Superintendent, CIIS, provided the mid-year monitoring report, which included mid-year outcome data related to metrics in the current LCAP; and mid-year expenditure and implementation data on actions in the current LCAP.

I.E. COMMENTS FROM STUDENT REPRESENTATIVE

Gabriella Segoviano started her comments by extending new year greetings; said elementary, junior high, and high school students started the year off returning to school on January 6 to start the second half of the year; spoke about athletic programs, activities, and league participation; said Don Lugo HS held their first rally of the year last Friday, Briggs ES is having a Spirit Week, Country Springs ES celebrated 30 years, and student leaders are busy planning new school events; and spoke about the Palisades and Eaton fires and provided information regarding donation drives currently taking place.

I.F. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Steven Frazer, A.C.T. President, spoke about the wildfires and the devastation caused; acknowledged and expressed gratitude to classified and certificated staff during the crisis to meet the needs of students and families in the community; and said that education is more than academics, but about communities standing together.

Danny Hernandez, CSEA President, spoke about the emergency situations caused by the fires; acknowledged the team work contributed by school site staff, classified, certificated management, and District personnel to make sure students and staff were protected; said he appreciates student representative Ms. Gabriella for sharing donation/drives information; welcomed new Board member Mr. Cervantes and congratulated incumbents Mr. Cruz and Mr. Na on being re-elected; said CSEA looks forward to continued collaboration; congratulated management and the teachers union for reaching a tentative agreement; and said that CSEA is currently in negotiations with the District.

Emily Lao, CHAMP President, said she was glad to be able to watch the student showcase and their talent; said administrators across the District are beginning “crunch time;” spoke about the opportunity to complete the K-12 school quality survey; and ended her comments with a quote from Martin Luther King, Jr.

I.G. COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ITEMS ON THE AGENDA

Cecil Howell, Sr.; Cecil Howell, Jr.; Kelly Weathers; Amado Howell; Jovita Donovan; Nick Bergiadis; Luke Stamm; John Wachowski; Scott Rossen; Pastor Valdez; Amanda Swager; David Chavez; Pablo Valdez; Raul Magadan; Jacob Silfee; Lisa G; and Angela Romero addressed the Board.

I.H. CHANGES AND DELETIONS

The following changes/deletions were read into the record: Item III.C.1., Student Expulsion Cases, deleted cases 24/25-25, and 24/25-29; and Item III.E.1., Certificated/Classified Personnel, was yellow-sheeted.

II. ACTION

II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

II.A.1. Proclamation for National School Counseling Week, February 3-7, 2025

Moved (Na) seconded (Cruz) carried unanimously (5-0) to adopt the proclamation for National School Counseling Week, February 3-7, 2025. Student representative voted yes.

II.A.2. Resolution 2024/2025-36, Recognizing February as Career and Technical Education Month

Moved (Na) seconded (Cruz) carried unanimously (5-0) to adopt Resolution 2024/2025-36, Recognizing February as Career and Technical Education Month. Student representative voted yes.

II.B. HUMAN RESOURCES

II.B.1. Public Hearing and Ratification of the Tentative Agreement Between the Chino Valley Unified School District and the Associated Chino Teachers Effective July 1, 2024

President Shaw opened the public hearing at 7:32 p.m. Amanda Swager addressed the Board and the hearing was closed at 7:34 p.m. Moved (Na) seconded (Monroe) carried unanimously (5-0) to ratify the Tentative Agreement between the Chino Valley Unified School District and the Associated Chino Teachers effective July 1, 2024. Student representative voted yes.

II.B.2. Approval of an Increase to the District’s Maximum Annual Contribution to the Health and Welfare Benefits Premium for Certificated and Classified Management Effective July 1, 2024

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the increase of the District’s maximum annual contribution to the Health and Welfare benefits premium for the 2025/2026 school year, and for the 2024/2025 school year provide a one-time, off schedule payment of \$1,350.00, for certificated and classified management employees. Student representative voted yes.

II.B.3. Addendum to the Employment Contracts for the Deputy Superintendent; Associate Superintendent, Business Services; Assistant Superintendents: Curriculum, Instruction, Innovation, and Support; and Facilities, Planning, and Operations

President Shaw provided an oral summary of the executive contract components pursuant to Government Code 54953, section (c)(3). Moved (Na) seconded (Cruz) motion carried (4-1, Monroe voted no) to approve the

addendums to the employment contracts for the Deputy Superintendent; Associate Superintendent, Business Services; Assistant Superintendents: Curriculum, Instruction, Innovation, and Support; and Facilities, Planning, and Operations. Student representative voted yes.

II.B.4. Compensation Increase for the Board of Education Effective January 17, 2025

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve a 5% compensation increase for the Board of Education effective January 17, 2025. Student representative voted yes.

III. CONSENT

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the consent items, as amended. Student representative voted yes.

III.A. ADMINISTRATION

III.A.1. Minutes of the December 19, 2024 Organizational Meeting

Approved the minutes of the December 19, 2024 organizational meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Approved/ratified the warrant register.

III.B.2. 2024/2025 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Approved/ratified the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.4. Donations

Accepted the donations.

III.B.5. Legal Services

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

III.B.6. Signature Authorizations for Chino Valley Unified School District
Approved the signature authorizations for Chino Valley Unified School District.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Expulsion Cases 24/25-23, 24/25-24, 24/25-25, 24/25-26, 24/25-27, 24/25-28, 24/25-29, and 24/25-30
Approved student expulsion cases 24/25-23, 24/25-24, 24/25-25, 24/25-26, 24/25-27, 24/25-28, 24/25-29, and 24/25-30, as amended.

III.C.2. School Sponsored Trips
Approved/ratified the school-sponsored trips for Chino Hills HS.

III.C.3. Chino Valley Unified School District 2024/2025 School Accountability Report Cards
Approved the Chino Valley Unified School District 2024/2025 School Accountability Report Cards.

III.C.4. Career Technical Education/Carl D. Perkins Advisory Committee
Approved the Career Technical Education/Carl D. Perkins Advisory Committee as follows: Elizabeth McGraw, Assistant Superintendent, Baldy View Regional Occupational Program; Alexander Senar, Coordinator/Assistant Principal, Baldy View Regional Occupational Program; Darrick Rice, Ed.D., Coordinator/Assistant Principal, Baldy View Regional Occupational Program; Yvette Bookout, Computer Operations Support Technician, CVUSD; Michael Collins, Parent, CTE Teacher, Ayala HS (Engineering & Architecture); Ashley Cureton, CTE Teacher, Don Lugo HS (Agriculture and Natural Resources); Scott Eckersall, Engineer, Eckersall LLC (Engineering & Architecture); Anthony Indolino, Sr. Light & Sign Mechanic (Energy, Environment, & Utilities); Dominic Pena Lopez, Education Pathway Student; Shellsy Interiano, Education Pathway Student; Eric Dahlstrom, Ed.D., District Administration, CVUSD; Ryan Bell, Counselor, Ayala HS; Gina Huerta, Career Center Guidance Technician, Buena Vista HS; Daniel Galindo, Assistant High School Principal, Chino HS; Diana Yarboi, Principal, Ayala HS; Viviana Gentry, Assistant High School Principal, Chino Hills HS; Ann Jahahn, Assistant High School Principal, Don Lugo HS; Dorinda Sullivan, CTE Teacher/District Librarian (Business & Finance; Marketing, Sales & Service; Arts, Media, & Entertainment); and Elizabeth Williams, Industry Sector Advisor, (Hospitality, Tourism Recreation).

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register
Approved/ratified the purchase order register.

- III.D.2. Agreements for Contractor/Consultant Services**
Approved/ratified the Agreements for Contractor/Consultant Services.
- III.D.3. Surplus/Obsolete Property**
Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.
- III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects**
Approved the Change Orders and Notices of Completion of CUPCCAA Projects.
- III.D.5. Resolution 2024/2025-37, 2024/2025-38, 2024/2025-39, 2024/2025-40, 2024/2025-41, and 2024/2025-42, Authorization to Utilize a Piggyback Contract**
Adopted Resolution 2024/2025-37, 2024/2025-38, 2024/2025-39, 2024/2025-40, 2024/2025-41, and 2024/2025-42, Authorization to Utilize a Piggyback Contract.
- III.D.6. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 03-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 03-01.
- III.D.7. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 31-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 31-01.
- III.D.8. Notice of Completion for Bid No. 23-24-23F, Dickey ES No Climb Fencing—Rebid**
Approved the Notice of Completion for Bid No. 23-24-23F, Dickey ES No Climb Fencing—Rebid.
- III.D.9. Revision of Board Policy 1300 Community Relations—Use of School Facilities**
Approved the revision of Board Policy 1300 Community Relations—Use of School Facilities.
- III.E. HUMAN RESOURCES**
- III.E.1. Certificated/Classified Personnel Items**
Approved/ratified the certificated/classified personnel items.
- III.E.2. Rejection of Claims**
Rejected the claims and referred them to the District’s insurance adjuster.

- III.E.3. **Affiliation Agreement with West Virginia University—School of Medicine, Department of Communication Sciences and Disorders**
Approved the Affiliation Agreement with West Virginia—School of Medicine, Department of Communication Sciences and Disorders.

IV. INFORMATION

Scott Bradach, Eide Bailly, presented the audit reports associated with items IV.A.1., and IV.C.1.

IV.A. BUSINESS SERVICES

- IV.A.1. **2023/2024 Independent Auditor’s Annual Financial Report**
Received for information the 2023/2024 Independent Auditor’s Annual Financial Report.

IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

- IV.B.1. **Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for October through December 2024**
Received for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for October through December 2024.

IV.C. FACILITIES, PLANNING, AND OPERATIONS

- IV.C.1. **Measure G Financial/Performance Audit Report**
Received for information the Measure G Financial/Performance Audit Report.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

John Cervantes extended new year greetings; said he is proud of the representation that the Chino community has expressed for its principal, coaches, and athletic director; and thanked the public for sharing its concerns and said the Board takes their comments to heart.

James Na thanked student representative Ms. Gabriella for her comments related to the fires and asked if the information could be shared on the District website; thanked Chino HS students for supporting Mr. Hinkle, athletic director; and extended birthday greetings to Don Schenkle.

Andrew Cruz thanked the Chino community for supporting Coach LaRosa and Mr. Hinkle.

Jon Monroe acknowledged the support shown in support of Chino HS staff; thanked Ayala HS Chinese club for their student performance; and spoke about power outages and requested a report of what measures the District has for operating safely on campus when there is no power, and how to better prepare in the future.

Superintendent Enfield extended new year greetings; spoke about the lack of consistent notifications from SCE regarding power outages; and spoke about the decision to keep schools open, and strategies in going forward.

President Shaw thanked student representative Ms. Gabriella for her school reports; spoke about fundraising efforts due to the fires; acknowledged the efforts made to mitigate the problems caused by power outages including those of local government, school staff, and District administrators; said she appreciated Ayala HS student showcase; and acknowledged the support expressed by supporters of Chino HS principal, coaches, and athletic director.

VI. ADJOURNMENT

President Shaw adjourned the regular meeting of the Board of Education at 8:20 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION
February 6, 2025

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:30 P.M.

1. Roll Call

President Shaw called to order the special meeting of the Board of Education, Thursday, February 6, 2025, at 4:30 p.m. with Cervantes, Cruz Na, Monroe, and Shaw present.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent
Grace Park, Ed.D., Deputy Superintendent, CIIS and Human Resources
Sandra H. Chen, Associate Superintendent, Business Services
Tracy Freed, Ed.D., Assistant Superintendent, CIIS
Luke Hackney, Assistant Superintendent, CIIS
Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:30 p.m. regarding conference with legal counsel-anticipated litigation: one possible case; conference with labor negotiators: A.C.T. and CSEA; and public employee discipline/dismissal/release.

I.B. RECONVENE TO OPEN SPECIAL MEETING IMMEDIATELY FOLLOWING CLOSED SESSION

1. Report Closed Session Action

President Shaw reconvened the special meeting of the Board of Education at 5:00 p.m. with Cervantes, Cruz, Monroe, Na, and Shaw present. The Board met in closed session from 4:30 p.m. to 4:57 p.m. regarding conference with legal counsel-anticipated litigation: one possible case; conference with labor negotiators: A.C.T. and CSEA; and public employee discipline/dismissal/release. No action was taken that required public disclosure.

- 2. Pledge of Allegiance
Led by Board Clerk Andrew Cruz.

I.C. COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA

None.

I.D. CHANGES AND DELETIONS

None.

II. ACTION

II.A. FACILITIES, PLANNING, AND OPERATIONS

II.A.1. Resolution 2024/2025-43 Emergency Request to San Bernardino County Superintendent of Schools for Authorization to Award a Contract Without Bidding and Advertising for Repairs at Oak Ridge Elementary School

Moved (Na) seconded (Cervantes) carried unanimously (5-0) to adopt Resolution 2024/2025-43 Emergency Request to San Bernardino County Superintendent of Schools for Authorization to Award a Contract without Bidding and Advertising for repairs at Oak Ridge Elementary School.

III. ADJOURNMENT

President Shaw adjourned the special meeting of the Board of Education at 5:07 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

=====

BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$15,170,796.41 to all District funding sources.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
February 20, 2025

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Dickson ES</u>		
ASB - 6th Grade	Scentco Smencils (RATIFY)	1/13/25 - 2/21/25
<u>Glenmeade ES</u>		
PTA	Mother Son Event	2/21/25
PTA	Raising Canes Dine Out	2/27/25
PTA	Father Daughter Dance	2/28/25
PTA	Ultra Fun Run	3/13/25
PTA	Red Robin Dine Out	3/20/25
PTA	Thinknlocal	4/1/25 - 4/30/25
PTA	Baskin Robbins Teacher Scoop Night	4/3/25
PTA	Family Carnival Night	4/11/25
PTA	Spring Book Fair	4/21/25 - 4/25/25
<u>Marshall ES</u>		
PTO	Ultra Fun Run	4/1/25 - 4/18/25
PTO	Multicultural Festival	5/16/25
<u>Briggs K-8</u>		
PFA	Concessions	2/21/25 - 5/22/25
PFA	Color Run	5/14/25
<u>Cal Aero K-8</u>		
Flight Crew	Panera Dine Out	2/27/25
Flight Crew	Scholastic Book Fair	3/17/25 - 3/21/25
Flight Crew	APEX Fun Run	3/17/25 - 3/28/25
<u>Legacy Academy K-8</u>		
PTO	February Dance	2/21/25 - 2/27/25
PTO	"One Family" Neon Dance	4/11/25
PTO	End of Year Carnival	5/16/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT
February 20, 2025

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Canyon Hills JHS</u>		
PTSA	SuccessFest	4/8/25
<u>Magnolia JHS</u>		
PFA	Clothing Drive	3/3/25 - 4/11/25
<u>Townsend JHS</u>		
PTO	Festival of Colors	2/28/25
<u>Ayala HS</u>		
Spirit Boosters	Showcase (RATIFY)	1/5/25
ASB - Hope 4 Youth	After School Bake Sale	2/21/25
ASB - Proactive Minds	7 Leaves Café	2/21/25 - 2/24/25
ASB - Amnesty Club	Bake Sale	2/21/25 - 3/21/25
ASB - Hope 4 Youth	World's Finest Chocolate	2/21/25 - 4/21/25
ASB - STAR Tutoring Club	7 Leaves Café	2/21/25 - 5/1/25
ASB - Boys' Volleyball	Merchandise Sales	2/21/25 - 5/31/25
ASB - Girls' Flag Football	Family Dine Outs	2/21/25 - 6/30/25
ASB - Girls' Flag Football	Thinknlocal	2/21/25 - 6/30/25
Track & Field Boosters	Invitational	2/22/25
Water Polo Boosters	Boys' Bulldog Aquatic Clinics	2/22/25 - 4/6/25
ASB - Key Club	7 Leaves Café	2/28/25
Water Polo Boosters	Girls' Aquatic Clinics	3/1/25 - 4/26/25
ASB - Girls' Soccer	Applebee's Pancake Breakfast	3/2/25 - 3/9/25
ASB - Dance Production	Jr. Dance Day	3/9/25
ASB - Bulldog Times	Chipotle Dine Out	3/12/25
ASB - Dance Production	Spring Dance Concert Tickets	4/24/25 - 4/26/25
ASB - Dance Production	Spring Dance Concert Concessions	4/24/25 - 4/26/25
<u>Chino HS</u>		
ASB - FCCLA (Culinary)	Special Events	2/21/25 - 5/30/25
Pep Squad Boosters	American Legion Breakfast	2/23/25
ASB - BST Ambassadors	Pi the Staff Day	3/14/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT
February 20, 2025

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino HS (cont.)</u>		
ASB - Class of '26	Chipotle Dine Out	3/17/25
ASB - Class of '28	Chipotle Dine Out	4/8/25
<u>Chino Hills HS</u>		
ASB - Track & Field	Snap! Raise	2/21/25 - 3/21/25
PTO	Thinknlocal	2/23/25 - 5/30/25
ASB - Boys' Volleyball	Snap! Raise	3/1/25 - 4/1/25
ASB - Club Ed	Lucky Charms Grams	3/3/25 - 3/21/25
PTO	7 Leaves Café	3/18/25
ASB - General	Future Husky Night	3/10/25
<u>Don Lugo HS</u>		
Grad Night Boosters '25	Clothing Drive	2/21/25 - 2/23/25
ASB - Track	Jog-a-Thon	2/21/25 - 2/28/25
Band Boosters	Applebee's Pancake Breakfast	2/23/25
ASB - LatinX Student Union	After School Concessions	2/25/25 - 5/14/25
ASB - Hearts for Heroes	Pieology Dine Out	2/27/25
Sports Boosters	Thinknlocal	3/1/25 - 4/1/25
ASB - FFA	Car Fresheners	3/3/25 - 3/14/25
ASB - Class of '28	Pi the Staff Day	3/14/25
Grad Night Boosters '25	Lucky Duck Grams	3/17/25
Sports Boosters	Applebee's Pancake Breakfast	4/5/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
February 20, 2025

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>HOPE Program/Care Closet</u>		
High Point Church	Gift Cards	\$215.00
Child Development Department	Gift Cards	\$250.00
<u>Hidden Trails ES</u>		
America's Charities	Cash	\$100.00
<u>Boys Republic HS</u>		
Boys Republic	Cash	\$201.00
<u>Chino HS</u>		
Hector & Maria Lena Lecaro	Cash	\$400.00
Eric Rodgers	Cash	\$1,000.00
<u>Don Lugo HS</u>		
Margarita Santibanez	Cash	\$400.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
 Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTHS	INVOICE AMOUNTS	2024/2025 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	December	\$ 8,962.61	\$215,531.91
Margaret A. Chidester & Associates	December	\$ 70,869.25	\$173,979.55
Tao Rossini, APC	December	\$ 21,202.50	\$112,250.70
	Total	\$101,034.36	\$501,762.16

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

FISCAL IMPACT

\$101,034.36 to the General Fund.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services
SUBJECT: STUDENT ADMISSION CASE 24/25-43A

=====

BACKGROUND

The Board of Education may admit students expelled from other districts in accordance with law when consistent with the Board’s goal to provide a safe and secure school environment for students and staff.

The District shall not enroll a student expelled by another district for any of the offenses listed in Education Code 48915(a) or (c) (mandatory expulsion offenses) during the term of the student’s expulsion, unless the enrollment is at a community day school. A student expelled for an act specified in Education Code 48915(a) or (c) may enroll in the District after the term of his/her expulsion if the Board finds, at a hearing, that the student does not pose a continuing danger to students or staff.

The Board, when making its determination whether to enroll an individual who has been expelled from another school district for any of the acts mentioned above, may consider the following options: deny enrollment, permit enrollment, or permit conditional enrollment in a regular school program or another education program.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

Based upon the evidence presented to the Expulsion Hearing Administrative Panel, it is recommended the request regarding admission to the Chino Valley Unified School District be approved for student admission case 24/25-43A.

FISCAL IMPACT

None.

NE:LH:SJ:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT EXPULSION CASES 24/25-29, 24/25-31, 24/25-32, 24/25-35, AND 24/25-36

=====

BACKGROUND

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student’s presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 24/25-29, 24/25-31, 24/25-32, 24/25-35, and 24/25-36.

FISCAL IMPACT

None.

NE:LH:SJ:mj

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
SUBJECT: SCHOOL-SPONSORED TRIPS

=====
BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student’s development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District’s course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Cattle ES Event: Sacramento Trip Place: Sacramento, CA Chaperone: 35 students/9 chaperones	May 9, 2025	Cost: \$429.00 per student Funding Source: Parents
Site: Hidden Trails ES Event: Sacramento Trip Place: Sacramento, CA Chaperone: 27 students/17 chaperones	April 8, 2025	Cost: \$615.00 per student Funding Source: Parents
Site: Marshall ES Event: Outdoor Science Camp Place: Crestline, CA Chaperone: 38 students/5 chaperones	March 17-20, 2025	Cost: \$383.00 per student Funding Source: Title I

Site: Canyon Hills JHS Event: DC/NYC Trip Place: Alexandria, VA; New York City, NY Chaperone: 95 students/28 chaperones	March 22-27, 2025	Cost: \$3,059.00 per student Funding Source: Parents
Site: Magnolia JHS Event: DC/NYC Trip Place: Alexandria, VA; New York City, NY Chaperone: 17 students/5 chaperones	March 22-27, 2025	Cost: \$3,059.00 per student Funding Source: Parents
Site: Townsend JHS Event: DC/NYC Trip Place: Arlington, VA; New York City, NY Chaperone: 61 students/14 chaperones	March 22-27, 2025	Cost: \$3,019.00 per student Funding Source: Parents
Site: Ayala HS Event: USA Nationals Place: Anaheim, CA Chaperone: 58 students/5 chaperones	February 14-18, 2025	Cost: \$350.00 per student Funding Source: Boosters
Site: Ayala HS Event: Kamehama Klassic Golf Tournament Place: Honolulu, HI Chaperone: 10 students/6 chaperones	March 24-29, 2025	Cost: \$1,200.00 per student Funding Source: Parents
Site: Ayala HS Event: Winter Guard International Championships Place: Dayton, OH Chaperone: 64 students/10 chaperones	April 8-14, 2025	Cost: \$1,900.00 per student Funding Source: Parents
Site: Chino HS Event: Washington DC Trip Place: Washington, D.C. Chaperone: 50 students/6 chaperones	June 3-7, 2025	Cost: \$2,500.00 per student Funding Source: Fundraising and parents
Site: Chino Hills HS Event: University of California, Berkley Bioengineering High School Camp Place: Berkley, CA Chaperone: 12 students/2 chaperones	April 4-6, 2025	Cost: \$205.00 per student Funding Source: Parents
Site: Chino Hills HS Event: Winter Guard International Championships Place: Dayton, OH Chaperone: 48 students/7 chaperones	April 8-13, 2025	Cost: \$1,963.00 per student Funding Source: Boosters and parents
Site: Don Lugo HS Event: University of California, Davis Field Day Place: Davis, CA Chaperone: 18 students/3 chaperones	March 7-9, 2025	Cost: \$100.00 per student Funding Source: Fundraising
Site: Don Lugo HS Event: Clovis Field Day Place: Fresno, CA Chaperone: 12 students/2 chaperones	March 21-22, 2025	Cost: \$50.00 per student Funding Source: Fundraising

FISCAL IMPACT

None.

NE:LH:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Eric Dahlstrom, Ed.D., Director, Secondary Curriculum and Instruction

SUBJECT: ARTICULATION AGREEMENT BETWEEN MT. SAN ANTONIO COLLEGE AND CHINO VALLEY UNIFIED SCHOOL DISTRICT

=====

BACKGROUND

This Articulation Agreement sets forth the terms for a systematic process by which the Chino Valley Unified School District and Mt. San Antonio College will enable students to move from one program or course to the next educational level, minimizing duplication of efforts and reducing educational costs.

Course articulation is based upon achievement of competencies through a course, or courses, as defined in the agreement, which specifies the conditions that allow the college to award articulated college credit at the completion of the student’s high school articulated course. Students enrolled in the following Chino Valley Unified School District courses may qualify for articulation credit during the 2024/2025 academic year (Course ID - Course name): 5716-American Sign Language 1; 5798-American Sign Language 2; 5799-American Sign Language 3 Honors; 5789-American Sign Language 4 Honors; 5840 – Intro to Agriculture; 5612-PE Agriculture Horsemanship; 5407-Veterinary Science A & P; 5916-Showmanship.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Articulation Agreement between Mt. San Antonio College and Chino Valley Unified School District.

FISCAL IMPACT

None.

NE:TF:ED:wrg



career pathways Articulation

2 + 2 Articulation Agreement

ARTICULATION AGREEMENT

School Year	Subject	<input type="checkbox"/> Valid Fall	<input type="checkbox"/> Valid Winter	<input checked="" type="checkbox"/> Valid Spring	<input type="checkbox"/> Valid Summer
2024-2025	SIGN				

Articulation Agreement Number

2425SIGN004

Sequence	articTerm
4	2425

SCHOOL

District	High School
Chino Valley USD	Ayala High School

Authorized Instructor	Authorized Instructor	Authorized Instructor
Cooney, Natalie	N/A	N/A

Instructor Email	Instructor Email	Instructor Email
natalie_cooney@chino.k12.ca.us		

Authorized Instructor	Authorized Instructor	Authorized Instructor
N/A	N/A	N/A

Instructor Email	Instructor Email	Instructor Email

Course Information

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
ASL 1	10	American Sign Language 1	SIGN 101	4

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
ASL 2	10	American Sign Language 2	SIGN 102	4

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
ASL 3	10	N/A	N/A	

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
			N/A	

N/A	N/A	HS Course Name	Credit
		N/A	

Mt. SAC Course Name	Course Code	Units
N/A	N/A	

Additional Requirements or Notes:

With instructor's recommendation and a final grade of 70% (C) or better in all semesters of the secondary courses, students may request articulation credit. The articulation exam will be demonstration of proficiency to the highest level allowed by the agreement. The exam will be administered by Mt. SAC faculty at Mt. SAC, the high school or via Zoom as determined by faculty. Student must score 70% or higher at each level to earn Mt. SAC credit. Successful students will be awarded credit in two SIGN courses. The Mt. SAC grade will be the score for the highest level of demonstrated proficiency. Partial units will not be awarded.

Mt. SAC Approval

Mt. SAC Professor	Email Address
Irene Robles	IRobles12@mtsac.edu
Mt. SAC Department Chair	Email Address
Irene Robles	N/A
Mt. SAC Division Dean	Email Address
Karelyn Hoover	khoover@mtsac.edu

High School Approval

It is the responsibility of the Instructor(s) named to inform students of this Articulation process and all student requests for articulation must be submitted at the completion of all courses identified on this document.

High School Instructor	Type your name to sign
Cooney, Natalie	Natalie Cooney
High School Administrator	Email Address
Eric Dahlstrom	eric_dahlstrom@chino.k12.ca.us
Type your name to sign	Mt. SAC Articulation Officer
Eric Dahlstrom	Tyra, Marie

Any curriculum changes at either institution involving the courses named in this document shall require this agreement to be renegotiated.

Hidden Fields

Mt SAC Term	District ID	HS ID	Next Dist ID	Next HS ID	INS ID	Next ID
	1	1				
Course Count	Domain					
	@chino.k12.ca.us					

Package History

Date	User	Action
10/31/2024 4:12:55 PM	Tyra, Marie	Submitted 'Articulation Agreement'
10/31/2024 4:13:41 PM	Robles, Irene	Received
11/4/2024 10:48:35 AM	Robles, Irene	Decision Approved on step 'MtSACProfessor'
11/4/2024 10:48:42 AM	Hoover, Karelyn	Received
11/4/2024 12:35:59 PM	Hoover, Karelyn	Decision Approved on step 'MtSACDean'
11/4/2024 12:36:08 PM	Etrieve Flow App User	Form link emailed to natalie_cooney@chino.k12.ca.us for their e-sign
11/4/2024 1:20:46 PM	natalie_cooney@chino.k12.ca.us	natalie_cooney@chino.k12.ca.us e-signed the Form and agreed to do business electronically on step 'HSInstructor'
11/4/2024 1:21:12 PM	Etrieve Flow App User	Form link emailed to eric_dahlstrom@chino.k12.ca.us for their e-sign
11/5/2024 10:40:50 AM	eric_dahlstrom@chino.k12.ca.us	eric_dahlstrom@chino.k12.ca.us e-signed the Form and agreed to do business electronically on step 'HSAdmin'
11/5/2024 10:41:14 AM	FLOW - Articulation Agreement	Received



career pathways Articulatio**n**

2 + 2 Articulation Agreement

ARTICULATION AGREEMENT

School Year 2024-2025	Subject SIGN	<input type="checkbox"/> Valid Fall	<input type="checkbox"/> Valid Winter	<input checked="" type="checkbox"/> Valid Spring	<input type="checkbox"/> Valid Summer
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Articulation Agreement Number
2425SIGN005

Sequence 5	articTerm 2425
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SCHOOL

District Chino Valley USD	High School Ayala High School
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Authorized Instructor Cooney, Natalie	Authorized Instructor N/A	Authorized Instructor N/A
---	-------------------------------------	-------------------------------------

Instructor Email natalie_cooney@chino.k12.ca.us	Instructor Email	Instructor Email
---	-------------------------	-------------------------

Authorized Instructor N/A	Authorized Instructor N/A	Authorized Instructor N/A
-------------------------------------	-------------------------------------	-------------------------------------

Instructor Email	Instructor Email	Instructor Email
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Course Information

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
ASL 1	10	American Sign Language 1	SIGN 101	4

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
ASL 2	10	American Sign Language 2	SIGN 102	4

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
Honors ASL 3	10	American Sign Language 3	SIGN 103	4

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
			N/A	

N/A	N/A	HS Course Name	Credit
		N/A	

Mt. SAC Course Name	Course Code	Units
N/A	N/A	

Additional Requirements or Notes:

With instructor's recommendation and a final grade of 70% (C) or better in all semesters of the secondary courses, students may request articulation credit. The articulation exam will be demonstration of proficiency to the highest level allowed by the agreement. The exam will be administered by Mt. SAC faculty at Mt. SAC, the high school or via Zoom as determined by faculty. Student must score 70% or higher at each level to earn Mt. SAC credit. Successful students will be awarded credit in three SIGN courses. The Mt. SAC grade will be the score for the highest level of demonstrated proficiency. Partial units will not be awarded.

Mt. SAC Approval

Mt. SAC Professor	Email Address
Irene Robles	IRobles12@mtsac.edu
Mt. SAC Department Chair	Email Address
Irene Robles	N/A
Mt. SAC Division Dean	Email Address
Karelyn Hoover	khoover@mtsac.edu

High School Approval

It is the responsibility of the Instructor(s) named to inform students of this Articulation process and all student requests for articulation must be submitted at the completion of all courses identified on this document.

High School Instructor	Type your name to sign
Cooney, Natalie	Natalie Cooney
High School Administrator	Email Address
Eric Dahlstrom	eric_dahlstrom@chino.k12.ca.us
Type your name to sign	Mt. SAC Articulation Officer
Eric Dahlstrom	Tyra, Marie

Any curriculum changes at either institution involving the courses named in this document shall require this agreement to be renegotiated.

Hidden Fields

Mt SAC Term	District ID	HS ID	Next Dist ID	Next HS ID	INS ID	Next ID
	1	1				
Course Count	Domain					
	@chino.k12.ca.us					

Package History

Date	User	Action
10/31/2024 4:14:40 PM	Tyra, Marie	Submitted 'Articulation Agreement'
10/31/2024 4:15:12 PM	Robles, Irene	Received
11/4/2024 10:48:27 AM	Robles, Irene	Decision Approved on step 'MtSACProfessor'
11/4/2024 10:48:43 AM	Hoover, Karelyn	Received
11/4/2024 12:36:49 PM	Hoover, Karelyn	Decision Approved on step 'MtSACDean'
11/4/2024 12:37:08 PM	Etrieve Flow App User	Form link emailed to natalie_cooney@chino.k12.ca.us for their e-sign
11/4/2024 1:21:25 PM	natalie_cooney@chino.k12.ca.us	natalie_cooney@chino.k12.ca.us e-signed the Form and agreed to do business electronically on step 'HSInstructor'
11/4/2024 1:21:42 PM	Etrieve Flow App User	Form link emailed to eric_dahlstrom@chino.k12.ca.us for their e-sign
11/5/2024 10:40:05 AM	eric_dahlstrom@chino.k12.ca.us	eric_dahlstrom@chino.k12.ca.us e-signed the Form and agreed to do business electronically on step 'HSAdmin'
11/5/2024 10:40:14 AM	FLOW - Articulation Agreement	Received



career pathways Articulation

2 + 2 Articulation Agreement

ARTICULATION AGREEMENT

School Year 2024-2025	Subject SIGN	<input type="checkbox"/> Valid Fall	<input type="checkbox"/> Valid Winter	<input checked="" type="checkbox"/> Valid Spring	<input type="checkbox"/> Valid Summer
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Articulation Agreement Number
2425SIGN006

Sequence 6	articTerm 2425
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SCHOOL

District Chino Valley USD	High School Ayala High School
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Authorized Instructor Cooney, Natalie	Authorized Instructor N/A	Authorized Instructor N/A
---	-------------------------------------	-------------------------------------

Instructor Email natalie_cooney@chino.k12.ca.us	Instructor Email	Instructor Email
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Authorized Instructor N/A	Authorized Instructor N/A	Authorized Instructor N/A
-------------------------------------	-------------------------------------	-------------------------------------

Instructor Email	Instructor Email	Instructor Email
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Course Information

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
ASL 1	10	American Sign Language 1	SIGN 101	4

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
ASL 2	10	American Sign Language 2	SIGN 102	4

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
Honors ASL 3	10	American Sign Language 3	SIGN 103	4

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
	10	February 20, 2025 Page 54	SIGN 104	4

Honors ASL 4	American Sign Language 4	HS Course Name	Credit
		N/A	

Mt. SAC Course Name	Course Code	Units
N/A	N/A	

Additional Requirements or Notes:

With instructor's recommendation and a final grade of 70% (C) or better in all semesters of the secondary courses, students may request articulation credit. The articulation exam will be demonstration of proficiency to the highest level allowed by the agreement. The exam will be administered by Mt. SAC faculty at Mt. SAC, the high school or via Zoom as determined by faculty. Student must score 70% or higher at each level to earn Mt. SAC credit. Successful students will be awarded credit in four SIGN courses. The Mt. SAC grade will be the score for the highest level of demonstrated proficiency. Partial units will not be awarded.

Mt. SAC Approval

Mt. SAC Professor	Email Address
Irene Robles	IRobles12@mtsac.edu
Mt. SAC Department Chair	Email Address
Irene Robles	N/A
Mt. SAC Division Dean	Email Address
Karelyn Hoover	khoover@mtsac.edu

High School Approval

It is the responsibility of the Instructor(s) named to inform students of this Articulation process and all student requests for articulation must be submitted at the completion of all courses identified on this document.

High School Instructor	Type your name to sign
Cooney, Natalie	Natalie Cooney
High School Administrator	Email Address
Eric Dahlstrom	eric_dahlstrom@chino.k12.ca.us
Type your name to sign	Mt. SAC Articulation Officer
Eric Dahlstrom	Tyra, Marie

Any curriculum changes at either institution involving the courses named in this document shall require this agreement to be renegotiated.

Hidden Fields

Mt SAC Term	District ID	HS ID	Next Dist ID	Next HS ID	INS ID	Next ID
	1	1				
Course Count	Domain					
	@chino.k12.ca.us					

Package History

Date	User	Action
10/31/2024 4:16:22 PM	Tyra, Marie	Submitted 'Articulation Agreement'
10/31/2024 4:17:12 PM	Robles, Irene	Received
11/4/2024 10:48:10 AM	Robles, Irene	Decision Approved on step 'MtSACProfessor'
11/4/2024 10:48:12 AM	Hoover, Karelyn	Received
11/4/2024 12:36:57 PM	Hoover, Karelyn	Decision Approved on step 'MtSACDean'
11/4/2024 12:37:08 PM	Etrieve Flow App User	Form link emailed to natalie_cooney@chino.k12.ca.us for their e-sign
11/4/2024 1:22:03 PM	natalie_cooney@chino.k12.ca.us	natalie_cooney@chino.k12.ca.us e-signed the Form and agreed to do business electronically on step 'HSInstructor'
11/4/2024 1:22:12 PM	Etrieve Flow App User	Form link emailed to eric_dahlstrom@chino.k12.ca.us for their e-sign
11/5/2024 10:39:27 AM	eric_dahlstrom@chino.k12.ca.us	eric_dahlstrom@chino.k12.ca.us e-signed the Form and agreed to do business electronically on step 'HSAdmin'
11/5/2024 10:39:43 AM	FLOW - Articulation Agreement	Received



career pathways Articulation

2 + 2 Articulation Agreement

ARTICULATION AGREEMENT

School Year	Subject	<input type="checkbox"/> Valid Fall	<input type="checkbox"/> Valid Winter	<input checked="" type="checkbox"/> Valid Spring	<input type="checkbox"/> Valid Summer
2024-2025	ASCI				

Articulation Agreement Number

2425ASCI005

Sequence	articTerm
5	2425

SCHOOL

District	High School
Chino Valley USD	Don A Lugo High School

Authorized Instructor	Authorized Instructor	Authorized Instructor
Ashley, Mary Jane	Hasson, Gena	N/A

Instructor Email	Instructor Email	Instructor Email
maryjane_ashley@chino.k12.ca.us	gena_hasson@chino.k12.ca.us	

Authorized Instructor	Authorized Instructor	Authorized Instructor
N/A	N/A	N/A

Instructor Email	Instructor Email	Instructor Email

Course Information

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
Intro to Agriculture	10	Animal Science	ASCI 1	3

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
Veterinary Science Anatomy and Physiology	10	N/A	N/A	

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
N/A		N/A	N/A	

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
			N/A	

N/A	N/A	HS Course Name	Credit
		N/A	

Mt. SAC Course Name	Course Code	Units
N/A	N/A	

Additional Requirements or Notes:

With instructor's recommendation and a grade of 80% (B) or better in all semesters of the secondary course(s), students may request articulation credit. The articulation exam will be the Mt. SAC course final. Student must earn a score of 70% (C) or higher on the exam to earn Mt. SAC credit. Students may only take the exam one time. The articulation exam may be conducted at Mt. SAC, the high school or through Canvas as determined by faculty.

Mt. SAC Approval

Mt. SAC Professor	Email Address
Megan Fero	mfero@mtsac.edu

Mt. SAC Department Chair	Email Address
Jennifer Loreda	jloredo1@mtsac.edu

Mt. SAC Division Dean	Email Address
Denise Bailey	dbailey@mtsac.edu

High School Approval

It is the responsibility of the Instructor(s) named to inform students of this Articulation process and all student requests for articulation must be submitted at the completion of all courses identified on this document.

High School Instructor	Type your name to sign
Ashley, Mary Jane	Mary Jane Ashley

High School Administrator	Email Address
Eric Dahlstrom	eric_dahlstrom@chino.k12.ca.us

Type your name to sign	Mt. SAC Articulation Officer
Eric Dahlstrom	Tyra, Marie

Any curriculum changes at either institution involving the courses named in this document shall require this agreement to be renegotiated.

Hidden Fields

Mt SAC Term	District ID	HS ID	Next Dist ID	Next HS ID	INS ID	Next ID
	1	56				
Course Count	Domain					
	@chino.k12.ca.us					

Package History

Date	User	Action
10/29/2024 4:06:15 PM	Tyra, Marie	Submitted 'Articulation Agreement'
10/29/2024 4:06:54 PM	Fero, Megan	Received
10/29/2024 4:33:02 PM	Fero, Megan	Decision Approved on step 'MtSACProfessor'
10/29/2024 4:33:11 PM	Loredo, Jennifer	Received
10/29/2024 8:30:34 PM	Loredo, Jennifer	Decision Approved on step 'MtSACChair'
10/29/2024 8:31:03 PM	Bailey, Denise	Received
11/5/2024 3:24:21 PM	Loredo, Jennifer	Received
11/5/2024 3:24:21 PM	Bailey, Denise	Decision Returned to a previous user on step 'MtSACDean'
11/13/2024 1:41:10 PM	Loredo, Jennifer	Decision Approved on step 'MtSACChair'
11/13/2024 1:41:17 PM	Bailey, Denise	Received
11/14/2024 11:25:01 AM	Bailey, Denise	Decision Approved on step 'MtSACDean'
11/14/2024 11:25:28 AM	Etrieve Flow App User	Form link emailed to maryjane_ashley@chino.k12.ca.us for their e-sign
11/18/2024 1:59:43 PM	maryjane_ashley@chino.k12.ca.us	Email resent to maryjane_ashley@chino.k12.ca.us with new Form link. Previous link expired.
11/18/2024 2:03:38 PM	maryjane_ashley@chino.k12.ca.us	maryjane_ashley@chino.k12.ca.us e-signed the Form and agreed to do business electronically on step 'HSInstructor'
11/18/2024 2:03:47 PM	Etrieve Flow App User	Form link emailed to eric_dahlstrom@chino.k12.ca.us for their e-sign

**11/19/2024
3:11:30 PM**

eric_dahlstrom@chino.k12.ca.us

**eric_dahlstrom@chino.k12.ca.us e-
signed the Form and agreed to do
business electronically on step
'HSAdmin'**

**11/19/2024
3:11:49 PM**

FLOW - Articulation Agreement

Received



career pathways Articulaton

2 + 2 Articulation Agreement

ARTICULATION AGREEMENT

School Year	Subject	<input type="checkbox"/> Valid Fall	<input type="checkbox"/> Valid Winter	<input checked="" type="checkbox"/> Valid Spring	<input type="checkbox"/> Valid Summer
2024-2025	ASCI				

Articulation Agreement Number

2425ASCI012

Sequence	articTerm
12	2425

SCHOOL

District	High School
Chino Valley USD	Don A Lugo High School

Authorized Instructor	Authorized Instructor	Authorized Instructor
Cureton, Ashley	N/A	N/A

Instructor Email	Instructor Email	Instructor Email
ashley_cureton@chino.k12.ca.us		

Authorized Instructor	Authorized Instructor	Authorized Instructor
N/A	N/A	N/A

Instructor Email	Instructor Email	Instructor Email

Course Information

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
PE Ag Horsemanship	10	Horse Production and Management	ASCI 16	4

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
Showmanship	10	N/A	N/A	

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
N/A		N/A	N/A	

HS Course Name	Credit	Mt. SAC Course Name	Course Code	Units
			N/A	

N/A	N/A	HS Course Name	Credit
		N/A	

Mt. SAC Course Name	Course Code	Units
N/A	N/A	

Additional Requirements or Notes:

With instructor's recommendation and a final grade of 70% (C) or better in all semesters of the secondary course, students may request articulation credit. The secondary course exams will meet the articulation exam requirement. An average of the grades assigned by the secondary program will be used to determine the college grade.

Mt. SAC Approval

Mt. SAC Professor	Email Address
Jennifer Loreda	jloredo1@mtsac.edu

Mt. SAC Department Chair	Email Address
Jennifer Loreda	N/A

Mt. SAC Division Dean	Email Address
Denise Bailey	dbailey@mtsac.edu

High School Approval

It is the responsibility of the Instructor(s) named to inform students of this Articulation process and all student requests for articulation must be submitted at the completion of all courses identified on this document.

High School Instructor	Type your name to sign
Cureton, Ashley	Ashley Cureton

High School Administrator	Email Address
Eric Dahlstrom	eric_dahlstrom@chino.k12.ca.us

Type your name to sign	Mt. SAC Articulation Officer
Eric Dahlstrom	Tyra, Marie

Any curriculum changes at either institution involving the courses named in this document shall require this agreement to be renegotiated.

Hidden Fields

Mt SAC Term	District ID	HS ID	Next Dist ID	Next HS ID	INS ID	Next ID
	1	56				
Course Count	Domain					
	@chino.k12.ca.us					

Package History

Date	User	Action
11/18/2024 11:06:57 AM	Tyra, Marie	Submitted 'Articulation Agreement'
11/18/2024 11:07:57 AM	Loredo, Jennifer	Received
11/25/2024 6:43:25 PM	Loredo, Jennifer	Decision Approved on step 'MtSACProfessor'
11/25/2024 6:43:46 PM	Bailey, Denise	Received
12/4/2024 10:12:51 AM	Bailey, Denise	Decision Approved on step 'MtSACDean'
12/4/2024 10:13:05 AM	Etrieve Flow App User	Form link emailed to ashley_cureton@chino.k12.ca.us for their e-sign
12/4/2024 10:21:44 AM	ashley_cureton@chino.k12.ca.us	ashley_cureton@chino.k12.ca.us e-signed the Form and agreed to do business electronically on step 'HSInstructor'
12/4/2024 10:22:06 AM	Etrieve Flow App User	Form link emailed to eric_dahlstrom@chino.k12.ca.us for their e-sign
12/4/2024 10:37:27 AM	eric_dahlstrom@chino.k12.ca.us	eric_dahlstrom@chino.k12.ca.us e-signed the Form and agreed to do business electronically on step 'HSAdmin'
12/4/2024 10:37:36 AM	FLOW - Articulation Agreement	Received
12/4/2024 11:54:53 AM	Tyra, Marie	Decision Approved on step 'Articulation'
12/4/2024 11:56:40 AM		Workflow Ended

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations
Kathy Casino, Director, Purchasing
SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$1,856,755.86 to all District funding sources.

NE:GJS:KC:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations
Kathy Casino, Director, Purchasing
SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:KC:cb

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
<p>CIIS-2425-142 DigiCert, Inc. To provide software renewal for (6) Multi Domain SSL, (1) Domain. Submitted by: Technology Duration of Agreement: July 1, 2025 - June 30, 2026</p>	<p>Contract amount: \$3,642.00 Funding source: General Fund</p>
<p>CIIS-2425-143 California IT in Education. To provide renewal for large district national data privacy services. Submitted by: Technology Duration of Agreement: March 1, 2025 - March 1, 2028</p>	<p>Contract amount: \$20,400.00 Funding source: General Fund</p>
<p>CIIS-2425-144 Safe Kids Incorporated. To provide services for private schools eligible for professional development with Title IV allocation funding. Submitted by: Access & Equity Duration of Agreement: December 20, 2024 - June 30, 2025</p>	<p>Contract amount: \$1,100.00 Funding source: Title IV</p>
<p>CIIS-2425-145 BrainPOP, LLC. To provide subscription. Submitted by: Townsend JHS Duration of Agreement: December 13, 2024 - December 12, 2025</p>	<p>Contract amount: \$3,030.00 Funding source: AMIM</p>
<p>CIIS-2425-146 Discovery Education, Inc. To provide online software to supplement chemistry labs for science curriculum. Submitted by: Don Lugo HS Duration of Agreement: January 31, 2025 - January 31, 2026</p>	<p>Contract amount: \$2,970.00 Funding source: Title I</p>
<p>CIIS-2425-147 CDW, LLC. To provide subscription license for PRTG Network Monitor 1000 to monitor district-wide bandwidth and connections. Submitted by: Technology Duration of Agreement: March 1, 2025 - February 29, 2028</p>	<p>Contract amount: \$24,285.00 Funding source: General Fund</p>

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
<p>F-2425-064 Colbi Technologies, Inc. To provide Quality Bidders software support and Pre-Qualification application reviews for construction contractors. Submitted by: Facilities, Planning, and Operations Duration of Agreement: January 1, 2025 - December 31, 2025</p>	<p>Contract amount: \$52,000.00 Funding source: Fund 21 Measure G</p>
<p>F-2425-065 Class Leasing, LLC (Cal Aero). To provide five (5) year lease of ten (10) 24' x 40' relocatable classrooms at Cal Aero K-8. Submitted by: Facilities, Planning, and Operations Duration of Agreement: February 1, 2025 - January 31, 2030</p>	<p>Contract amount: \$200,000.00 Funding source: Capital Facilities</p>

MASTER CONTRACTS	FISCAL IMPACT
MC-2425-074 Paper Recycling & Shredding Specialists, Inc. To provide document shredding service. Submitted by: Ayala HS Duration of Agreement: December 1, 2024 - June 30, 2027	Contract amount: Per Rate Sheet Funding source: Various
MC-2425-075 California Weekly Explorer, Inc. To provide on campus walk through presentations. Submitted by: Marshall ES Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Quote Funding source: Various
MC-2425-076 The National Theatre for Children, Inc. To provide educational activities, games, performances and programs. Submitted by: Rhodes ES Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: None Funding source: None
MC-2425-077 Passports, Inc. To provide educational student travel. Submitted by: Chino HS Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Rate Sheet Funding source: Various

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
CIIS-2425-064 Think Together. To provide enrichment activities for District Child Development programs. Submitted by: Child Development Duration of Agreement: July 1, 2024 - June 30, 2025 Original Board Approval: June 20, 2024	Contract amount: \$2,067,274.00 Increase contract amount from \$1,370,527.00 to \$2,067,274.00 to bring contract to full contract amount for enrichment activities in district Child Development programs. Funding source: Child Development
F-2425-027 Verdantas, Inc. To provide geotechnical services, testing, and inspection. Submitted by: Facilities, Planning, & Operations Duration of Agreement: July 1, 2024 - June 30, 2027 Original Board Approval: June 6, 2024	Contract amount: Per Project Authorization Company name change from Leighton Consulting, Inc. to Verdantas, Inc. Funding source: Various

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,
and Operations
Kathy Casino, Director, Purchasing
SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property, which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:KC:cb



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy.Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Health Services and Child Development	Date Submitted:	1/8/25
Site Contact & Extension	Renay Prescott x8918		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Latitude 3390 2-in-1	56MJ7L2	60388	<input type="checkbox"/>
AV Equipment	Epson EMP-83H	KM3F927565L	30052	<input type="checkbox"/>
Computer Equipment	6 Charging Cords	-	-	<input checked="" type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>

Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. THIS FORM MUST BE TYPED. Accurate information must be reported on the (1) Board Agenda for approval, (2) to the Warehouse for pick up, and for (3) asset accounting.

Rev. 6/26/2023

Submit the completed form via email to Kathy.Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only
Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy.Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Health Services & Child Development at the Adult School Campus	Date Submitted:	12/30/24
Site Contact & Extension	Renay Prescott x8918		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Health Services Equipment	Insta-Line Model 900	C14738	02604	<input type="checkbox"/>
Health Services Equipment	Insta-Line Model 900	C25673	Click or tap here to enter text.	<input type="checkbox"/>
Health Services Equipment	Insta-Line Model 900	C08749	Click or tap here to enter text.	<input type="checkbox"/>
Health Services Equipment	Insta-Line Plus	C40644	Click or tap here to enter text.	<input type="checkbox"/>
Health Services Equipment	Insta-Line Plus	C50140	Click or tap here to enter text.	<input type="checkbox"/>
Health Services Equipment	Insta-Line Plus	C44375	Click or tap here to enter text.	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54606	38333	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54596	38334	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54630	38342	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54613	38327	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54784	55109	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54788	55108	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54602	38340	<input type="checkbox"/>

Rev. 6/26/2023

Submit the completed form via email to Kathy.Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only
<hr style="width: 80%; margin: auto;"/> Board Approval Date

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Health Services Equipment	Insta-Line Quantum 914000	C54786	55106	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C52633	28863	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54790	55110	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54782	55113	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54791	55112	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 91400	C54603	38332	<input type="checkbox"/>

Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. THIS FORM MUST BE TYPED. Accurate information must be reported on the (1) Board Agenda for approval, (2) to the Warehouse for pick up, and for (3) asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
 - a. Product description – choose from the download
 - b. Make and model, when available
 - i. All computer equipment and printers must include the serial number
 - c. CVUSD asset tag
 - d. Only if the item is in good working condition, select the box.
 - e. Obtain Principal or Department Head approval. Adobe E-signature is acceptable.
4. Submit the completed form to Kathy.Casino@chino.12.ca.us, Purchasing Department, via email.
5. If items are technology related equipment, submit form to Technology Director for review.
6. Prior to pick up of the surplus items, it is the site/department responsibility to prepare the items for pick up.
 - a. All items must be on the list and organized and separated from items not listed.
 - b. All items should be in a central location to minimize pick-up time.
 - c. All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.
7. Submit a work order, via School Dude, for Warehouse to schedule a pick-up the surplus items.

Purchasing Responsibility:

1. Review the list for completeness and authorization.
2. Remove assets from Financial 2000.

Textbooks & Library Books:

1. Do not complete this form for Surplus or Obsolete Textbooks and Library Books.
2. Contact the Media Center, or email Troy.Ingram@chino.k12.ca.us for instructions on how to proceed with this request. (*Education Code 60510.5*)

Rev. 6/26/2023

Submit the completed form via email to Kathy.Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only
Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy_Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Health Services & Child Development at the Adult School Campus	Date Submitted:	12/30/24
Site Contact & Extension	Renay Prescott x8918		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Health Services Equipment	Insta-Line Quantum 914000	C54607	38330	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54609	38339	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54597	38328	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C52798	31182	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54616	38326	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54614	-	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54615	-	<input type="checkbox"/>
Health Services Equipment	Insta-Line Quantum 914000	C54610	-	<input type="checkbox"/>
Health Services Equipment	American Red Cross CPR Training Kit	6 Trainers in a duffel bag	-	<input type="checkbox"/>
Health Services Equipment	American Red Cross CPR Training Kit	6 Trainers in a duffel bag	-	<input type="checkbox"/>
Health Services Equipment	Women's Reproductive Model	-	-	<input type="checkbox"/>
Health Services Equipment	Belton Model 119 Audiometer	12B5817	18358	<input type="checkbox"/>
Health Services Equipment	Family Life Kit	-	6828	<input type="checkbox"/>

Rev. 6/26/2023

Submit the completed form via email to Kathy_Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only
Board Approval Date

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Health Services Equipment	29 Audiometers of different brands	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>

Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. THIS FORM MUST BE TYPED. Accurate information must be reported on the (1) Board Agenda for approval, (2) to the Warehouse for pick up, and for (3) asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
 - a. Product description – choose from the download
 - b. Make and model, when available
 - i. All computer equipment and printers must include the serial number
 - c. CVUSD asset tag
 - d. Only if the item is in good working condition, select the box.
 - e. Obtain Principal or Department Head approval. Adobe E-signature is acceptable.
4. Submit the completed form to Kathy.Casino@chino.12.ca.us, Purchasing Department, via email.
5. If items are technology related equipment, submit form to Technology Director for review.
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2. Contact the Media Center, or email Troy.Ingram@chino.k12.ca.us for instructions on how to proceed with this request. (*Education Code 60510.5*)



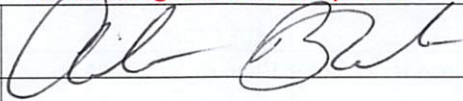
CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only
Board Approval Date

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School Site/Department	Technology	Date Submitted:	01/14/2025
Site Contact & Extension	Andrew Black, Chief Technology Officer, Ext. 1350		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	SEE ATTACHED.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition

Rev. 6/26/2023

Submit the completed form via email to Kathy_Casino@chino.k12.ca.us, Purchasing Department.

Surplus/Obsolete Equipment List
Technology - 1/14/25

Description	Serial #	Asset Tag	Destiny #	Good Working Condition
Computer Equipment	PF2SCQJG		x7325584	
Computer Equipment	HDQ6M33	89023	X7325307	
Computer Equipment	P20891SQ	85222	X7290433	
Computer Equipment	PF2SDZWZ	109805	X7306956	
Computer Equipment	p207y9ne	69110	X7289707	
Computer Equipment	4cv8qt2	82062	X7325556	
Computer Equipment	PF2SEVLF	107974	X7305031	
Computer Equipment	p2081gkw	83863	X7291968	
Computer Equipment	PF2SBQGW	115235	X7315853	
Computer Equipment	PF2QET54	115587	X7315763	
Computer Equipment	PF2SC4VJ	94123	X7310314	
Computer Equipment	PF2SF14C	97568		
Computer Equipment	PF2SCC5V		R0005927	
Computer Equipment	P2089192	85311	X7290522	
Computer Equipment	PF2QWFR2		X 7316010	
Computer Equipment	PF2RXJ9A	112180		
Computer Equipment	p206eecrp	79211	X7275244	
Computer Equipment	P201WR85	60826	X7278088	
Computer Equipment	PF2SD63G	115997	X7316546	
Computer Equipment	PF2RYYK8	108576	X7310487	
Computer Equipment	p206hmsn	73064	X7274727	
Computer Equipment	9YRSCB3	116455	R0006287	
Computer Equipment	3SLTW33	88827	X7318586	
Computer Equipment	PF2SF16R	95001	X7308447	
Computer Equipment	2W28Q73	90532	X7326490	
Computer Equipment	p2080fzh	69992	X7292493	
Computer Equipment	p2080fyf	69903	X7292573	
Computer Equipment	PF2SGDYX	97662	X7318028	
Computer Equipment	p2080fmx	69961	X7294107	
Computer Equipment	PF2SGM62	107947	X7305082	
Computer Equipment	PF3ARS3A		R0001816	
Computer Equipment	PF2SF0K7	113229	X7313904	

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations
Kathy Casino, Director, Purchasing

SUBJECT: RESOLUTION 2024/2025-44, 2024/2025-45, 2024/2025-46, 2024/2025-47, 2024/2025-48, 2024/2025-49, AND 2024/2025-50, AUTHORIZATION TO UTILIZE A PIGGYBACK CONTRACT

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BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$114,500.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolution to provide authorization for the District to participate by piggyback in contract as itemized below:

Resolution	Contract	Contractor(s)	Description	Term
2024/2025-44	Clovis Unified School District Bid No. 2963	A-Z Bus Sales	School Buses	02/28/2025-02/28/2029

Resolution	Contract	Contractor(s)	Description	Term
2024/2025-45	State of California Participating Addendum No. 7-25-51-01	Fastenal Company	Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies	01/01/2025-08/31/206
2024/2025-46	Hesperia Unified School District Bid No. 22-001	Silver Creek Modular	Purchase of DSA Approved Portables/Modular Buildings	11/08/2024-11/08/2025
2024/2025-47	San Jacinto USD RFP #088-25	Indoff	Classroom and Office Furniture	11/14/2024-11/13/2025
2024/2025-48	Savanna School District #40-04/2020-21	Willscot Company *Formerly-Elite Modular Leasing & Sales	Purchase, Lease, Relocation, Dismantling, and Removal of DSA Approved Portable Buildings	01/16/2024-02/08/2026
2024/2025-49	California Multiple Award Schedule (CMAS) 4-24-02-1009	Kelly Spicers, Inc.	Non-Information Technology Commodities	02/06/2024-02/21/2026
2024/2025-50	California Multiple Award Schedule (CMAS) 4-24-02-1007	Kelly Spicers, Inc.	Non-Information Technology Commodities	02/05/2024-10/26/2025

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2024/2025-44, 2024/2025-45, 2024/2025-46, 2024/2025-47, 2024/2025-48, 2024/2025-49, and 2024/2025-50, Authorization to Utilize Piggyback Contract.

FISCAL IMPACT

Unknown.

NE:GJS:KC:cb

**Chino Valley Unified School District
Resolution 2024/2025-44
Authorization to Utilize the Clovis Unified School District Bid No. 2963
A-Z Bus Sales
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure School Buses for the District;

WHEREAS, Clovis Unified School District currently has a piggyback contract, Bid No. 2963, in accordance with Public Contract Code 20118 with A-Z Bus Sales., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this competitive bidding exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of School Buses through the piggyback contract procured by the Clovis Unified School District, Bid No. 2963.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of School Buses through the piggyback contract originally procured by the Clovis Unified School District, Bid No. 2963 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of technology equipment and peripherals in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Clovis Unified School District, Bid No. 2963.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of February 28, 2025, for the term ending February 28, 2029.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of February 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2024/2025-45
Authorization to Utilize the State of California Participating Addendum
7-25-51-01 With Fastenal Company
to Purchase Facilities Maintenance and Repair & Operations (MRO) and
Industrial Supplies Through the Piggyback Contract**

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure facilities maintenance and repair and operations (MRO) and industrial supplies for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of facilities maintenance and repair and operations (MRO) and industrial supplies through the piggyback contract procured by contract 7-25-51-01 in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Participating Addendum (SCPA);

WHEREAS, SCPA currently has a piggyback contract, 7-25-51-01, in accordance with Public Contract Code 20118 with Fastenal Company, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through SCPA. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of facilities maintenance and repair and operations (MRO) and industrial supplies through SCPA contract 7-25-51-01 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of facilities maintenance and repair and operations (MRO) and industrial supplies in accordance with

Public Contract Code 20118 through the piggyback contract originally procured by SCPA contract 7-25-51-01.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of January 1, 2025, for the term ending August 31, 2026.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of February 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2024/2025-46
Authorization to Utilize the Hesperia Unified School District Bid No. 22-001
Purchase of DSA Approved Portables/Modular Buildings
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure of DSA Approved Portable/Modular Buildings for the District;

WHEREAS, Hesperia Unified School District currently has a piggyback contract, Bid No. 22-001, in accordance with Public Contract Code 20118 with Silver Creek Modular, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this competitive bidding exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of DSA Approved Portable/Modular Buildings through the piggyback contract procured by the Hesperia Unified School District, Bid No. 22-001.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of DSA Approved Portable/Modular Buildings through the piggyback contract originally procured by the Hesperia Unified School District, Bid No. 22-001 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of technology equipment and peripherals in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Hesperia Unified School District, Bid No. 22-001.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of November 8, 2024, for the term ending November 8, 2025.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of February 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2024/2025-47
Authorization to Utilize the San Jacinto USD RFP #008-25
Classroom and Office Furniture
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure classroom and office furniture for the District;

WHEREAS, San Jacinto USD currently has a piggyback contract, RFP #008-25, in accordance with Public Contract Code 20118 with Indoff, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this competitive bidding exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of classroom and office furniture through the piggyback contract procured by the San Jacinto USD, RFP #008-25.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of classroom and office furniture through the piggyback contract originally procured by the San Jacinto USD, RFP #008-25 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of technology equipment and peripherals in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the San Jacinto USD, RFP #008-25.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to

the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of November 14, 2024, for the term ending November 13, 2025.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of February 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2024/2025-48
Authorization to Utilize the Savanna School District SSPU #40-04/2020-21
With Willscot Company *Formerly – Elite Modular Leasing & Sales
To Purchase, Lease, Relocation, Dismantling, and Removal of DSA
Approved Portable Buildings
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure to lease, relocation, dismantling, and removal of DSA approved portable buildings for the District;

WHEREAS, Savanna School District currently has a piggyback contract, #40-04/2020-21, in accordance with Public Contract Code 20118 with Willscot Company *Formerly- Elite Modular Leasing and Sales, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this competitive bidding exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase to lease, relocation, dismantling, and removal of DSA approved portable buildings through the piggyback contract procured by the Savanna School District, SSP 40-04/2020-21.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase to lease, relocation, dismantling, and removal of DSA approved portable buildings through the piggyback contract originally procured by the Savanna School District, SSP 40-04/2020-21 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of technology equipment and peripherals in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Savanna School District, SSP 40-04/2020-21.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of January 16, 2024, for the term ending February 8, 2026.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of February 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2024/2025-49
Authorization to Utilize the California Multiple Award Schedule (CMAS)
4-24-02-1009 With Kelly Spicers, Inc.
to Purchase Non-Information Technology Commodities
Through the Piggyback Contract**

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure non-information technology commodities for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of non-information technology commodities through the piggyback contract procured by contract 4-24-02-1009 in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 4-24-02-1009, in accordance with Public Contract Code 20118 with Kelly Spicers, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of non-information technology commodities through CMAS contract 4-24-02-1009 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of non-information technology commodities in accordance with Public Contract Code 20118 through the piggyback contract originally procured by CMAS contract 4-24-02-1009.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of February 6, 2024, for the term ending February 21, 2026.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of February 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2024/2025-50
Authorization to Utilize the California Multiple Award Schedule (CMAS)
4-24-02-1007 With Kelly Spicers, Inc.
to Purchase Non-Information Technology Commodities
Through the Piggyback Contract**

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure non-information technology commodities for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of non-information technology commodities through the piggyback contract procured by contract 4-24-02-1007 in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 4-24-02-1007, in accordance with Public Contract Code 20118 with Kelly Spicers, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of non-information technology commodities through CMAS contract 4-24-02-1007 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of non-information technology commodities in accordance with Public Contract Code 20118 through the piggyback contract originally procured by CMAS contract 4-24-02-1007.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of February 5, 2024, for the term ending October 26, 2025.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of February 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations
Tony Nequette, Director, Maintenance and Operations

SUBJECT: CHANGE ORDERS AND NOTICES OF COMPLETION FOR CUPCCAA PROJECTS

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCA A Project	Project Description	Contractor	Original Bid	Change Order	Total	Fund	Completion Date
CC2025-03	Ayala HS-Engineering Classroom Renovations	John Buck dba J2 Builders	\$36,050.00	N/A	\$36,050.00	01	January 25, 2025
CC2025-30	Cal Aero K-8 Gym Floor Repair	Coastal Sports Flooring	\$33,250.00	N/A	\$33,250.00	01	January 6, 2025
CC2025-34	Cal Aero K-8 Portable Classroom Roof Repairs	Bligh Pacific	\$18,108.00	N/A	\$18,108.00	01	January 7, 2025

CUPCCA A Project	Project Description	Contractor	Original Bid	Change Order	Total	Fund	Completion Date
CC2025-35	PDC II Carpet Replacement	Rite-Way Flooring, Inc.	\$24,651.93	N/A	\$24,651.93	25	December 30, 2024
CC2025-37	Chino Hills HS Stadium Press Box HVAC Mini Split Installation	Air Tyme A/C & Heating Service	\$23,480.00	N/A	\$23,480.00	01	January 10, 2025
CC2025-38	Glenmeade ES HVAC Replacement (Rm 37)	Leading Edge Air Conditioning	\$21,600.00	N/A	\$21,600.00	01	January 23, 2025
CC2025-41	Marshall ES- Shade Shelter Installation	J2 Builders	\$24,900.00	N/A	\$24,900.00	21	February 14, 2024
CC2025-42	Cattle ES- Shade Shelter Installation	J2 Builders	\$24,900.00	N/A	\$24,900.00	21	February 14, 2024
CC2025-43	Newman ES- Shade Shelter Installation	J2 Builders	\$19,500.00	N/A	\$19,500.00	21	February 14, 2024
CC2025-44	Ramona JHS Floor Replacement Rooms 24 & 25	Custom Craft Flooring Contractors	\$23,915.41	N/A	\$23,915.41	01	January 29, 2025

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Maintenance Supervisor, Jonathan Campbell, Maintenance Supervisor, Alex Rivera, Maintenance Supervisor; and Tony Nequette, Director, Maintenance and Operations.

Staff recommends approval of the Change Orders and Notices of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$156,403.41 to General Fund 01
\$69,300.00 to Fund 21
\$24,651.93 to Fund 25

NE:GJS:TN:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations
SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-00

=====
BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-00, to Integrated Demolition & Remediation, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	Integrated Demolition & Remediation, Inc.	\$6,384.21
	Bid Amount:	\$180,000.00
	Revised Total Project Amount:	\$186,384.21
	Retention Amount:	\$9,319.21

Change Order	Contractor	Amount
1-Litel ES	Integrated Demolition & Remediation, Inc.	(\$5,686.00)
	Bid Amount:	\$210,000.00
	Revised Total Project Amount:	\$204,314.00
	Retention Amount:	\$10,215.70

Change Order	Contractor	Amount
1-Oak Ridge ES	Integrated Demolition & Remediation, Inc.	(\$6,016.00)
	Bid Amount:	\$200,000.00
	Revised Total Project Amount:	\$193,984.00
	Retention Amount:	\$9,699.20

The change order resulted in a net decrease of \$5,317.79 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Jay Gandhi, Integrated Demolition & Remediation, Inc; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-00.

FISCAL IMPACT

(\$5,317.79) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCAA #: 22-23-23F BP 00 Change Order #: 01

Project Title: Administration Relocations – Group B

Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11

Architect: PBK Architects Contractor: Integrated Demolition & Remediation, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:

Description: Glenmeade ES – Scope exceeding Allowance & Contract Extension

Reason: Concrete demolition to correct existing sitework and path of travel

Document Ref: PCO #001-002; CCD-005 & 006

Requested by: Architect / CCD / CVUSD

Change in Contract Sum: \$6,384.21

Time Extension: 105 days

ITEM NO. 2:

Description: Litel ES – Added scope, Contract Reconciliation & Extension

Reason: Added demolition and provide credit for unused allowance

Document Ref: PCO # 001

Requested by: CVUSD

Change in Contract Sum: (\$5,686.00)

Time Extension: 105 days

ITEM NO. 3:

Description: Oakridge ES – Added scope, Contract Reconciliation & Extension

Reason: Added demolition and provide credit for unused allowance

Document Ref: PCO #001

Requested by: CVUSD

Change in Contract Sum: (\$6,016.00)

Time Extension: 105 days

ITEM NO. 4:

Description:

Reason:

Document Ref:

Requested by:

Change in Contract Sum:

Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$180,000.00	\$0	\$6,384.21	\$186,384.21
Litel ES	\$210,000.00	\$0	(\$5,686.00)	\$204,314.00
Oakridge ES	\$200,000.00	\$0	(\$6,016.00)	\$193,984.00
Totals:	\$590,000.00 ✓	\$0	(\$5,317.79) ✓	\$584,682.21 ✓

CONTRACT SUMMARY

The original contract amount was:	_____	\$590,000.00
Previously approved change order amount(s):	_____	\$0
The contract amount will be increased / decreased by this Change Order:	_____	(\$5,317.79)
The new contract amount including this change order will be:	_____	\$584,682.21
The original contract completion date was:	_____ 08/23/2024 ✓	
Previously approved Change Order for contract time:	_____ 0 days	
The contract time will be increased by this Change Order:	_____ 105 days ✓	
The date of completion as a result of this Change Order is:	_____ 12/06/2024 ✓	

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APPROVED BY:

Jay Gandhi, Integrated Demolition & Remediation, Inc. Contractor	 Signature	1/21/2025 Date
Kirk Jesse, Knowland Construction Services DSA Inspector of Record (if applicable)	 Signature	1/21/2025 Date
Susanto Agustiadi, PBK Architects Architect / Engineer (if applicable)	 Signature	1/22/2025 Date
Jeff Nicholson, Neff Construction, Inc. Construction / Project Manager	 Signature	1/20/2025 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Sam Sousa, Construction Coordinator CVUSD Project Manager	 Signature	1/30/25 Date
N/A Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	1/30/25 Date
Greg Stachura, Assist Superintendent - Facilities Owner (Authorized Agent)	 Signature	1/30/25 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-03

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BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-03, to K.A.R. Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2-Glenmeade ES	K.A.R. Construction, Inc.	\$32,133.67
	Previously Approved Change Orders:	\$85,651.36
	Bid Amount:	\$919,000.00
	Revised Total Project Amount:	\$1,036,785.03
	Retention Amount:	\$51,839.25

Change Order	Contractor	Amount
1-Litel ES	K.A.R. Construction, Inc.	(\$15,000.00)
	Bid Amount:	\$97,000.00
	Revised Total Project Amount:	\$82,000.00
	Retention Amount:	\$4,100.00

Change Order	Contractor	Amount
1-Oak Ridge ES	K.A.R. Construction, Inc.	(\$12,806.30)
	Bid Amount:	\$113,000.00
	Revised Total Project Amount:	\$100,193.70
	Retention Amount:	\$5,009.69

The change order resulted in a net increase of \$89,978.73 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Ray Hilton, K.A.R. Construction, Inc; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-03.

FISCAL IMPACT

\$89,978.73 to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCAA #: 22-23-23F BP 03 Change Order #: 02

Project Title: Administration Relocations – Group B

Owner: Chino Valley Unified School District DSA Application #: 04-121740 (G) \ 121738(L)
\ 121739(O) DSA File #: 36-11

Architect: PBK Architects Contractor: K.A.R. Construction, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Glenmeade ES – Scope exceeding Allowance and Contract Extension
Reason: Revised site flatwork & replace existing canopy footings
Document Ref: CCD-005 & 006; PCO #'s 004 & 005
Requested by: Architect / CCD / CVUSD
Change in Contract Sum: \$32,133.67
Time Extension: 105 days

ITEM NO. 2: Description: Litel ES – Contract Extension
Reason: N/A
Document Ref: N/A
Requested by: N/A
Change in Contract Sum: \$0
Time Extension: 105 days

ITEM NO. 3: Description: Oakridge ES – Contract Extension
Reason: N/A
Document Ref: N/A
Requested by: N/A
Change in Contract Sum: \$0
Time Extension: 105 days

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$919,000.00	\$85,651.36	\$32,133.67	\$1,036,785.03
Litel ES	\$97,000.00	(\$15,000.00)	\$0.00	\$82,000.000
Oakridge ES	\$113,000.00	(\$12,806.30)	\$0.00	\$100,193.70
Totals:	\$1,129,000.00	\$57,845.06	\$32,133.67	\$1,218,978.73

CONTRACT SUMMARY

The original contract amount was:	_____	\$1,129,000.00
Previously approved change order amount(s):	_____	\$57,845.06
The contract amount will be increased / decreased by this Change Order:	_____	\$32,133.67
The new contract amount including this change order will be:	_____	\$1,218,978.73
The original contract completion date was:	_____ 08/23/2024	DS <i>SA</i>
Previously approved Change Order for contract time:	_____ 0 days	
The contract time will be increased by this Change Order:	_____ 105 days	
The date of completion as a result of this Change Order is:	_____ 12/06/2024	

APPROVED BY:

Ray Hilton, K.A.R. Construction, Inc. Contractor	 DocuSigned by: Signature	1/20/2025 Date
Kirk Jesse, Knowland Construction Services DSA Inspector of Record (if applicable)	 Signature	1/20/2025 Date
Susanto Agustiadi, PBK Architects Architect / Engineer (if applicable)	 Signature	1/22/2025 Date
Jeff Nicholson, Neff Construction, Inc. Construction / Project Manager	 Signature	1/20/2025 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Sam Sousa, Construction Coordinator CVUSD Project Manager	 Signature	1/30/25 Date
N/A	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	1/30/25 Date
Greg Stachura, Assist Superintendent - Facilities Owner (Authorized Agent)	 Signature	1/30/25 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-06

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BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-06, to Core Contracting, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	Core Contracting, Inc.	\$8004.38
	Bid Amount:	\$607,252.00
	Revised Total Project Amount:	\$615,256.38
	Retention Amount:	\$30,762.82

Change Order	Contractor	Amount
1-Litel ES	Core Contracting, Inc.	\$28,334.33
	Bid Amount:	\$223,334.33
	Revised Total Project Amount:	\$251,482.33
	Retention Amount:	\$12,574.12

Change Order	Contractor	Amount
1-Oak Ridge ES	Core Contracting, Inc.	\$2,254.47
	Bid Amount:	\$223,148.00
	Revised Total Project Amount:	\$225,402.47
	Retention Amount:	\$11,270.12

The change order resulted in a net increase of \$38,593.18 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: David Flores, Core Contracting, Inc; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-06.

FISCAL IMPACT

\$38,593.18 to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
 Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCAA #: 22-23-23F BP 06 Change Order #: 01
 Project Title: Administration Relocations – Group B
 Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11
 Architect: PBK Architects Contractor: Core Contracting, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

- | | | |
|-------------|---|---|
| ITEM NO. 1: | Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | Glenmeade ES – Revised scope & Contract Extension
Backing, framing and steel revisions
PCO #'s 1 & 3-6; CCD #'s 3,5 & 6; RFI # 117
Architect / CCD / CVUSD
\$8,004.38
105 days |
| ITEM NO. 2: | Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | Litel ES – Revised scope & Contract Extension
Framing revisions
PCO #'s 1-3 & 5-10; CCD #'s 1, 3 & 4; RFI #'s 32,111,131,133; ASI-002
Architect / CCD / CVUSD
\$28,334.33
105 days |
| ITEM NO. 3: | Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | Oakridge ES – Revised scope & Contract Extension
Framing revisions
PCO #'s 1, 2 & 4-6; CCD-001; RFI #'s 14, 111, 131; ASI-001
Architect / CCD / CVUSD
\$2,254.47
105 days |
| ITEM NO. 4: | Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | |

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$ 607,252.00	\$0	\$8,004.38	\$615,256.38
Litel ES	\$ 223,148.00	\$0	\$28,334.33	\$251,482.33
Oakridge ES	\$ 223,148.00	\$0	\$2,254.47	\$225,402.47
Totals:	\$ 1,053,548.00	\$0	\$38,593.18	\$1,092,141.18

CONTRACT SUMMARY

The original contract amount was:	\$ 1,053,548.00
Previously approved change order amount(s):	\$0
The contract amount will be increased/decreased by this Change Order:	\$38,593.18 ✓
The new contract amount including this change order will be:	\$1,092,141.18
The original contract completion date was:	08/23/2024 ✓
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	105 days ✓
The date of completion as a result of this Change Order is:	12/06/2024 ✓

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 SA

APPROVED BY:

David Flores, Core Contracting, Inc. Contractor	 Signature	1/22/2025 Date
Kirk Jesse, Knowland Construction Services DSA Inspector of Record (if applicable)	 Signature	1/22/2025 Date
Susanto Agustiadi, PBK Architects Architect / Engineer (if applicable)	 Signature	1/23/2025 Date
Jeff Nicholson, Neff Construction, Inc. Construction / Project Manager	 Signature	1/20/2025 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Sam Sousa, Construction Coordinator CVUSD Project Manager	 Signature	1/30/25 Date
N/A Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	1/30/25 Date
Greg Stachura, Assist Superintendent - Facilities Owner (Authorized Agent)	 Signature	1/30/25 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-08

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BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-08, to Stolo Cabinets, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	Stolo Cabinets, Inc.	(\$411.20)
	Bid Amount:	\$146,886.00
	Revised Total Project Amount:	\$146,474.80
	Retention Amount:	\$7,323.74

Change Order	Contractor	Amount
1-Litel ES	Stolo Cabinets, Inc.	(\$5,000.00)
	Bid Amount:	\$224,257.00
	Revised Total Project Amount:	\$219,257.00
	Retention Amount:	\$10,962.85

Change Order	Contractor	Amount
1-Oak Ridge ES	Stolo Cabinets, Inc.	(\$5,000.00)
	Bid Amount:	\$224,257.00
	Revised Total Project Amount:	\$219,257.00
	Retention Amount:	\$10,962.85

The change order resulted in a net decrease of \$10,411.20 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Justin Stolo Cabinets, Stolo Cabinets, Inc; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-08.

FISCAL IMPACT

(\$10,411.20) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: _____ BID/ CUPCAA #: 22-23-23F BP 08 Change Order #: 01

Project Title: Administration Relocations – Group B

Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11

Architect: PBK Architects Contractor: Stolo Cabinets, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Glenmeade ES – Added scope, Time Extension & Contract Reconciliation
Reason: Added MDF board and provide credit for unused allowance
Document Ref: ASI-006, PCO #001
Requested by: Architect / CVUSD
Change in Contract Sum: (\$411.20)
Time Extension: 105 days

ITEM NO. 2: Description: Litel ES – Time Extension & Contract Reconciliation
Reason: Provide credit for unused allowance
Document Ref: N/A
Requested by: CVUSD
Change in Contract Sum: (\$5,000.00)
Time Extension: 105 days

ITEM NO. 3: Description: Oakridge ES – Time Extension & Contract Reconciliation
Reason: Provide credit for unused allowance
Document Ref: N/A
Requested by: CVUSD
Change in Contract Sum: (\$5,000.00)
Time Extension: 105 days

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$ 146,886.00	\$0	(\$411.20)	\$146,474.80
Litel ES	\$ 224,257.00	\$0	(\$5,000.00)	\$219,257.00
Oakridge ES	\$ 224,257.00	\$0	(\$5,000.00)	\$219,257.00
Totals:	\$ 595,400.00	\$0	(\$10,411.20)	\$584,988.80

CONTRACT SUMMARY

The original contract amount was: _____ \$ 595,400.00

Previously approved change order amount(s): _____ \$0

The contract amount will be ~~increased~~/**decreased** by this Change Order: _____ (\$10,411.20)

The new contract amount including this change order will be: _____ \$584,988.20

The original contract completion date was: _____ 08/09/2024

Previously approved Change Order for contract time: _____ 0 days

The contract time will be increased by this Change Order: _____ 105 days

The date of completion as a result of this Change Order is: _____ 12/06/2024

DS
SA

APPROVED BY:

Justin Stolo, Stolo Cabinets, Inc.
Contractor

Kirk Jesse, Knowland Construction Services
DSA Inspector of Record (if applicable)

Susanto Agustiadi, PBK Architects
Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.
Construction / Project Manager

Authorized Department Head (if applicable)

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator
CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Beverly Beemer
Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities
Owner (Authorized Agent)

DocuSigned by:
Justin Stolo 1/20/2025
Signature Date

DocuSigned by:
Kirk Jesse 1/20/2025
Signature Date

DocuSigned by:
Susanto Agustiadi 1/22/2025
Signature Date

DocuSigned by:
Jeff Nicholson 1/20/2025
Signature Date

Signature Date

Signature Date

Signature Date 1/30/25

Signature Date

Signature Date 1/30/25

Signature Date 1/30/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-09

BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-09, to Best Contracting Services, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	Best Contracting Services, Inc.	\$1,834.16
	Bid Amount:	\$458,724.00
	Revised Total Project Amount:	\$460,558.16
	Retention Amount:	\$23,027.91

Change Order	Contractor	Amount
1-Litel ES	Best Contracting Services, Inc.	(\$5,000.00)
	Bid Amount:	\$23,723.00
	Revised Total Project Amount:	\$18,723.00
	Retention Amount:	\$936.15

Change Order	Contractor	Amount
1-Oak Ridge ES	Best Contracting Services, Inc.	(\$5,000.00)
	Bid Amount:	\$5,237.00
	Revised Total Project Amount:	\$237.00
	Retention Amount:	\$11.85

The change order resulted in a net decrease of \$8,165.84 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Paul Mirabella, Best Contracting Services, Inc; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-09.

FISCAL IMPACT

(\$8,165.84) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCCAA #: 22-23-23F BP 09 Change Order #: 01
 Project Title: Administration Relocations – Group B
 Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11
 Architect: PBK Architects Contractor: Best Contracting Services, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Glenmeade ES – Time Extension & Contract Reconciliation
 Reason: Revised scope-Roof Pad & Patch
 Document Ref: PCO #'s 2 & 3; RFI 180
 Requested by: Architect & CVUSD
 Change in Contract Sum: \$1,834.16
 Time Extension: 105 days

ITEM NO. 2: Description: Litel ES – Time Extension & Contract Reconciliation
 Reason: Provide credit for unused allowance
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$5,000.00)
 Time Extension: 105 days

ITEM NO. 3: Description: Oakridge ES – Time Extension & Contract Reconciliation
 Reason: Provide credit for unused allowance
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$5,000.00)
 Time Extension: 105 days

ITEM NO. 4: Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$ 458,724.00	\$0	\$1,834.16	\$460,558.16
Litel ES	\$ 23,723.00	\$0	(\$5,000.00)	\$18,723.00
Oakridge ES	\$ 5,237.00	\$0	(\$5,000.00)	\$237.00
Totals:	\$ 487,684.00	\$0	(\$8,165.84)	\$479,518.16

CONTRACT SUMMARY

The original contract amount was:	\$ 487,684.00
Previously approved change order amount(s):	\$0
The contract amount will be increased / decreased by this Change Order:	(\$8,165.84)
The new contract amount including this change order will be:	\$479,518.16
The original contract completion date was:	08/23/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	105 days
The date of completion as a result of this Change Order is:	12/06/2024

DS
S6

APPROVED BY:

Paul Mirabella, Best Contracting Services, Inc.
Contractor

Kirk Jesse, Knowland Construction Services
DSA Inspector of Record (if applicable)

Susanto Agustiadi, PBK Architects
Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.
Construction / Project Manager

Authorized Department Head (if applicable)

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator
CVUSD Project Manager

N/A
Director, Maintenance & Operations (if applicable)

Beverly Beemer
Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities
Owner (Authorized Agent)

DocuSigned by: <i>Paul Mirabella</i>	1/20/2025
Signature <i>Kirk Jesse</i>	Date 1/20/2025
Signature <i>Susanto Agustiadi</i>	Date 1/23/2025
Signature <i>Jeff Nicholson</i>	Date 1/20/2025
Signature	Date
Signature	Date
Signature	Date 1/30/25
Signature	Date
Signature	Date 1/30/25
Signature	Date 1/30/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-11

BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-11, to Queen City Glass. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	Queen City Glass	(\$478.00)
	Bid Amount:	\$259,400.00
	Revised Total Project Amount:	\$258,922.00
	Retention Amount:	\$12,946.10

Change Order	Contractor	Amount
1-Litel ES	Queen City Glass	(\$2,500.00)
	Bid Amount:	\$17,500.00
	Revised Total Project Amount:	\$15,000.00
	Retention Amount:	\$750.00

Change Order	Contractor	Amount
1-Oak Ridge ES	Queen City Glass	(\$2,500.00)
	Bid Amount:	\$17,500.00
	Revised Total Project Amount:	\$15,000.00
	Retention Amount:	\$750.00

The change order resulted in a net decrease of \$5,478.00 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Erin Whiting, Queen City Glass; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-11.

FISCAL IMPACT

(\$5,478.00) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCAA #: 22-23-23F BP 11 Change Order #: 01

Project Title: Administration Relocations – Group B

Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11

Architect: PBK Architects Contractor: Queen City Glass

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:

Description: Glenmeade ES – Scope of Work Revisions, Contract Reconciliation & Time Extension

Reason: Storefront Revisions and provide credit for unused allowance

Document Ref: PCO # 001 & 002, RFI 006 & 039

Requested by: Architect / CVUSD

Change in Contract Sum: (\$478.00)

Time Extension: 105 days

ITEM NO. 2:

Description: Litel ES – Contract Reconciliation & Time Extension

Reason: Provide credit for unused allowance

Document Ref: N/A

Requested by: CVUSD

Change in Contract Sum: (\$2,500.00)

Time Extension: 105 days

ITEM NO. 3:

Description: Oakridge ES – Contract Reconciliation & Time Extension

Reason: Provide credit for unused allowance

Document Ref: N/A

Requested by: CVUSD

Change in Contract Sum: (\$2,500.00)

Time Extension: 105 days

ITEM NO. 4:

Description:

Reason:

Document Ref:

Requested by:

Change in Contract Sum:

Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$259,400.00	\$0	(\$478.00)	\$258,922.00
Litel ES	\$17,500.00	\$0	(\$2,500.00)	\$15,000.00
Oakridge ES	\$17,500.00	\$0	(\$2,500.00)	\$15,000.00
Totals:	\$ 294,400.00	\$0	(\$5,478.00)	\$288, 922.00

CONTRACT SUMMARY

The original contract amount was: _____ \$ 294,400.00

Previously approved change order amount(s): _____ \$0

The contract amount will be ~~increased~~/**decreased** by this Change Order: _____ (\$5,478.00)

The new contract amount including this change order will be: _____ \$288,922.00

The original contract completion date was: _____ 08/23/2024

Previously approved Change Order for contract time: _____ 0 days

The contract time will be increased by this Change Order: _____ 105 days

The date of completion as a result of this Change Order is: _____ 12/06/2024

DS
SA

APPROVED BY:

Erin Whiting, Queen City Glass Contractor	 DocuSigned by: Erin Whiting	1/21/2025
Kirk Jesse, Knowland Construction Services DSA Inspector of Record (if applicable)	 DocuSigned by: Kirk Jesse	1/21/2025
Susanto Agustadi, PBK Architects Architect / Engineer (if applicable)	 DocuSigned by: Susanto Agustadi	1/23/2025
Jeff Nicholson, Neff Construction, Inc. Construction / Project Manager	 DocuSigned by: Jeff Nicholson	1/20/2025
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Sam Sousa, Construction Coordinator CVUSD Project Manager	 Signature	1/30/25 Date
N/A	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	1/30/25 Date
Greg Stachura, Assist Superintendent - Facilities Owner (Authorized Agent)	 Signature	1/30/25 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-12

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BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-12, to Inland Pacific Tile. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	Inland Pacific Tile	(\$2,242.77)
	Bid Amount:	\$143,400.00
	Revised Total Project Amount:	\$141,157.23
	Retention Amount:	\$7,057.86

Change Order	Contractor	Amount
1-Litel ES	Inland Pacific Tile	(\$2,242.77)
	Bid Amount:	\$32,300.00
	Revised Total Project Amount:	\$30,057.23
	Retention Amount:	\$1,502.86

Change Order	Contractor	Amount
1-Oak Ridge ES	Inland Pacific Tile	(\$2,242.77)
	Bid Amount:	\$32,300.00
	Revised Total Project Amount:	\$30,057.23
	Retention Amount:	\$1,502.86

The change order resulted in a net decrease of \$6,728.31 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Richard Jacobs, Inland Pacific Tile; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-12.

FISCAL IMPACT

(\$6,728.31) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCAA #: 22-23-23F BP 12 Change Order #: 01
 Project Title: Administration Relocations – Group B
 Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11
 Architect: PBK Architects Contractor: Inland Pacific Tile

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Glenmeade ES – Tile costs from Group A, Contract Reconciliation & Time Extension
 Reason: District standard tile (Group A) and provide credit for unused allowance
 Document Ref: PCO # 001
 Requested by: Architect / CCD / CVUSD
 Change in Contract Sum: (\$2,242.77)
 Time Extension: 105 days

ITEM NO. 2: Description: Litel ES – Tile costs from Group A, Contract Reconciliation & Time Extension
 Reason: District standard tile (Group A) and provide credit for unused allowance
 Document Ref: PCO # 001
 Requested by: Architect / CCD / CVUSD
 Change in Contract Sum: (\$2,242.77)
 Time Extension: 105 days

ITEM NO. 3: Description: Oakridge ES – Tile costs from Group A, Contract Reconciliation & Time Extension
 Reason: District standard tile (Group A) and provide credit for unused allowance
 Document Ref: PCO #001
 Requested by: Architect / CCD / CVUSD
 Change in Contract Sum: (\$2,242.77)
 Time Extension: 105 days

ITEM NO. 4: Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$ 143,400.00	\$0	(\$2,242.77)	\$141,157.23
Litel ES	\$ 32,300.00	\$0	(\$2,242.77)	\$30,057.23
Oakridge ES	\$ 32,300.00	\$0	(\$2,242.77)	\$30,057.23
Totals:	\$ 208,000.00	\$0	(\$6,728.31)	\$201,271.69

CONTRACT SUMMARY

The original contract amount was:	_____	\$ 208,000.00
Previously approved change order amount(s):	_____	\$0
The contract amount will be increased / decreased by this Change Order:	_____	(\$6,728.31)
The new contract amount including this change order will be:	_____	\$201,271.69
The original contract completion date was:	_____ 08/23/2024	DS SA
Previously approved Change Order for contract time:	_____ 0 days	
The contract time will be increased by this Change Order:	_____ 105 days	
The date of completion as a result of this Change Order is:	_____ 12/06/2024	

APPROVED BY:

- Richard Jacobs, Inland Pacific Tile
Contractor

- Kirk Jesse, Knowland Construction Services
DSA Inspector of Record (if applicable)

- Susanto Agustiadi, PBK Architects
Architect / Engineer (if applicable)

- Jeff Nicholson, Neff Construction, Inc.
Construction / Project Manager

- Authorized Department Head (if applicable)

- Director, Technology (if applicable)

- Sam Sousa, Construction Coordinator
CVUSD Project Manager

- N/A

- Director, Maintenance & Operations (if applicable)

- Beverly Beemer
Director, Planning (if applicable)

- Greg Stachura, Assist Superintendent - Facilities
Owner (Authorized Agent)

DocuSigned by: <i>Richard Jacobs</i>	_____	1/21/2025
Signature by: <i>Kirk Jesse</i>	_____	Date 1/21/2025
Signature by: <i>Susanto Agustiadi</i>	_____	Date 1/23/2025
Signature by: <i>Jeff Nicholson</i>	_____	Date 1/20/2025
Signature	_____	Date
Signature	_____	Date
Signature <i>[Signature]</i>	_____	Date 1/30/25
Signature	_____	Date
Signature <i>[Signature]</i>	_____	Date 1/30/25
Signature <i>[Signature]</i>	_____	Date 1/30/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-13

BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-13, to Southcoast Acoustical Interiors, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	Southcoast Acoustical Interiors, Inc.	(\$5,000.00)
	Bid Amount:	\$34,450.00
	Revised Total Project Amount:	\$29,450.00
	Retention Amount:	\$1,472.50

Change Order	Contractor	Amount
1-Litel ES	Southcoast Acoustical Interiors, Inc.	\$249.80
	Bid Amount:	\$77,450.00
	Revised Total Project Amount:	\$77,699.80
	Retention Amount:	\$3,884.99

Change Order	Contractor	Amount
1-Oak Ridge ES	Southcoast Acoustical Interiors, Inc.	\$449.80
	Bid Amount:	\$77,450.00
	Revised Total Project Amount:	\$77,899.80
	Retention Amount:	\$3,894.99

The change order resulted in a net decrease of \$4,300.40 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: AJ Ortega, Southcoast Acoustical Interiors, Inc.; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-13.

FISCAL IMPACT

(\$4,300.40) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCAA #: 22-23-23F BP 13 Change Order #: 01
 Project Title: Administration Relocations – Group B
 Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11
 Architect: PBK Architects Contractor: Southcoast Acoustical Interiors, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

- ITEM NO. 1:**

Description: Glenmeade ES – Contract Reconciliation & Time Extension
 Reason: Provide credit for unused allowance
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$5,000.00)
 Time Extension: 105 days

- ITEM NO. 2:**

Description: Litel ES – Scope changes, Contract Reconciliation & Time Extension
 Reason: Ceiling Tile revisions
 Document Ref: PCO #001 & 002; RFI-050 & CCD-001
 Requested by: Architect / CCD
 Change in Contract Sum: \$249.80
 Time Extension: 105 days

- ITEM NO. 3:**

Description: Oakridge ES – Scope changes, Contract Reconciliation & Time Extension
 Reason: Ceiling Tile revisions
 Document Ref: PCO #001 & 002; RFI-050 & CCD-001
 Requested by: Architect / CCD
 Change in Contract Sum: \$449.80
 Time Extension: 105 days

- ITEM NO. 4:**

Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$ 34,450.00	\$0	(\$5,000.00)	\$ 29,450.00
Litel ES	\$ 77,450.00	\$0	\$249.80	\$77,699.80
Oakridge ES	\$ 77,450.00	\$0	\$449.80	\$77,899.80
Totals:	\$189,350.00	\$0	(\$4,300.40)	\$185,049.60

CONTRACT SUMMARY

The original contract amount was: _____ \$189,350.00

Previously approved change order amount(s): _____ \$0

The contract amount will be ~~increased~~/decreased by this Change Order: _____ (\$4,300.40)

The new contract amount including this change order will be: _____ \$185,049.60

The original contract completion date was: _____ 08/23/2024

Previously approved Change Order for contract time: _____ 0 days

The contract time will be increased by this Change Order: _____ 105 days

The date of completion as a result of this Change Order is: _____ 12/06/2024

DS
SA

APPROVED BY:

AJ Ortega, Southcoast Acoustical Interiors, Inc.
Contractor

Kirk Jesse, Knowland Construction Services
DSA Inspector of Record (if applicable)

Susanto Agustiadi, PBK Architects
Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.
Construction / Project Manager

Authorized Department Head (if applicable)

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator
CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Beverly Beemer
Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities
Owner (Authorized Agent)

DocuSigned by:
AJ ORTEGA
Signature
Date: 1/23/2025

DocuSigned by:
Kirk Jesse
Signature
Date: 1/23/2025

DocuSigned by:
Susanto Agustiadi
Signature
Date: 1/23/2025

DocuSigned by:
Jeff Nicholson
Signature
Date: 1/20/2025

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date 1/30/25

Signature _____ Date _____

Signature _____ Date 1/30/25

Signature _____ Date 1/30/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-14

=====

BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-14, to ProSpectra Contract Flooring. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	ProSpectra Contract Flooring	(\$5,000.00)
	Bid Amount:	\$19,592.00
	Revised Total Project Amount:	\$14,525.00
	Retention Amount:	\$726.25

Change Order	Contractor	Amount
1-Litel ES	ProSpectra Contract Flooring	(\$5,000.00)
	Bid Amount:	\$39,030.00
	Revised Total Project Amount:	\$34,030.00
	Retention Amount:	\$1,701.50

Change Order	Contractor	Amount
1-Oak Ridge ES	ProSpectra Contract Flooring	(\$5,000.00)
	Bid Amount:	\$33,878.00
	Revised Total Project Amount:	\$28,878.00
	Retention Amount:	\$1,443.90

The change order resulted in a net decrease of \$15,000.00 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Steve Landreth, ProSpectra Contract Flooring; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-14.

FISCAL IMPACT

(\$15,000.00) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCAA #: 22-23-23F BP 14 Change Order #: 01
 Project Title: Administration Relocations – Group B
 Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11
 Architect: PBK Architects Contractor: ProSpectra Contract Flooring

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Glenmeade ES – Contract Reconciliation & Time Extension
 Reason: Provide credit for unused allowance
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$5,000.00)
 Time Extension: 105 days

ITEM NO. 2: Description: Litel ES – Contract Reconciliation & Time Extension
 Reason: Provide credit for unused allowance
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$5,000.00)
 Time Extension: 105 days

ITEM NO. 3: Description: Oakridge ES – Contract Reconciliation & Time Extension
 Reason: Provide credit for unused allowance
 Document Ref: N/A
 Requested by: CVUSD
 Change in Contract Sum: (\$5,000.00)
 Time Extension: 105 days

ITEM NO. 4: Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$ 19,592.00	\$0	(\$5,000.00)	\$ 14,592.00
Litel ES	\$ 39,030.00	\$0	(\$5,000.00)	\$ 34,030.00
Oakridge ES	\$ 33,878.00	\$0	(\$5,000.00)	\$ 28,878.00
Totals:	\$ 92,500.00	\$0	(\$15,000.00)	\$ 77,500.00

CONTRACT SUMMARY

The original contract amount was: _____ \$ 92,500.00

Previously approved change order amount(s): _____ \$0

The contract amount will be ~~increased~~/**decreased** by this Change Order: _____ (\$15,000.00)

The new contract amount including this change order will be: _____ \$ 77,500.00

The original contract completion date was: _____ 08/23/2024

Previously approved Change Order for contract time: _____ 0 days

The contract time will be increased by this Change Order: _____ 105 days

The date of completion as a result of this Change Order is: _____ 12/06/2024

DS
SA

APPROVED BY:

Steve Landreth, ProSpectra Contract Flooring
Contractor

Kirk Jesse, Knowland Construction Services
DSA Inspector of Record (if applicable)

Susanto Agustiadi, PBK Architects
Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.
Construction / Project Manager

Authorized Department Head (if applicable)

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator
CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Beverly Beemer
Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities
Owner (Authorized Agent)

DocuSigned by:
Steve Landreth
Signature 7D7FFB2F66404E1...
Date 1/20/2025

DocuSigned by:
Kirk Jesse
Signature 6E4FE...
Date 1/20/2025

DocuSigned by:
Susanto Agustiadi
Signature 3A7A4B...
Date 1/22/2025

DocuSigned by:
Jeff Nicholson
Signature 1AC416...
Date 1/20/2025

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date 1/30/25

Signature _____ Date _____

Signature _____ Date 1/30/25

Signature _____ Date 1/30/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-15

=====

BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-15, to Cramer Painting, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	Cramer Painting, Inc.	(\$3,343.33)
	Bid Amount:	\$83,800.00
	Revised Total Project Amount:	\$80,456.67
	Retention Amount:	\$4,022.83

Change Order	Contractor	Amount
1-Litel ES	Cramer Painting, Inc.	(\$3,022.65)
	Bid Amount:	\$64,500.00
	Revised Total Project Amount:	\$61,477.35
	Retention Amount:	\$3,073.87

Change Order	Contractor	Amount
1-Oak Ridge ES	Cramer Painting, Inc.	(\$1,914.80)
	Bid Amount:	\$64,500.00
	Revised Total Project Amount:	\$62,585.20
	Retention Amount:	\$3,129.26

The change order resulted in a net decrease of \$8,280.78 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Steven Cramer, Cramer Painting, Inc.; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-15.

FISCAL IMPACT

(\$8,280.78) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCCAA #: 22-23-23F BP 15 Change Order #: 01

Project Title: Administration Relocations – Group B

Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11

Architect: PBK Architects Contractor: Cramer Painting, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Glenmeade ES – Added scope, Contract Reconciliation & Time Extension
Reason: Added scope and provide credit for unused allowance
Document Ref: PCO #01-03, ASI-006
Requested by: Architect / CCD / CVUSD
Change in Contract Sum: (\$3,343.33)
Time Extension: 105 days

ITEM NO. 2: Description: Litel ES – Added scope, Contract Reconciliation & Time Extension
Reason: Unidentified Trade Damage and provide credit for unused allowance
Document Ref: PCO #02
Requested by: CVUSD
Change in Contract Sum: (\$3,022.65)
Time Extension: 105 days

ITEM NO. 3: Description: Oakridge ES – Added scope, Contract Reconciliation & Time Extension
Reason: Unidentified Trade Damage and provide credit for unused allowance
Document Ref: PCO #01
Requested by: Architect / CCD / CVUSD
Change in Contract Sum: (\$1,914.80)
Time Extension: 105 days

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$83,800.00	\$0	(\$3,343.33)	\$80,456.67
Litel ES	\$64,500.00	\$0	(\$3,022.65)	\$61,477.35
Oakridge ES	\$64,500.00	\$0	(\$1,914.80)	\$62,585.20
Totals:	\$212,800.00	\$0	(\$8,280.78)	\$204,519.22

CONTRACT SUMMARY

The original contract amount was:	\$212,800.00
Previously approved change order amount(s):	\$0
The contract amount will be increased / decreased by this Change Order:	(\$8,280.78)
The new contract amount including this change order will be:	\$204,519.22
The original contract completion date was:	08/23/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	105 days
The date of completion as a result of this Change Order is:	12/06/2024

DS
SA

APPROVED BY:

Steven Cramer, Cramer Painting, Inc. Contractor	 DocuSigned by: STEVEN CRAMER	1/20/2025
Kirk Jesse, Knowland Construction Services DSA Inspector of Record (if applicable)	 Signature	1/20/2025
Susanto Agustiadi, PBK Architects Architect / Engineer (if applicable)	 Signature	1/22/2025
Jeff Nicholson, Neff Construction, Inc. Construction / Project Manager	 Signature	1/20/2025
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Sam Sousa, Construction Coordinator CVUSD Project Manager	 Signature	1/30/25 Date
N/A Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	1/30/25 Date
Greg Stachura, Assist Superintendent - Facilities Owner (Authorized Agent)	 Signature	1/30/25 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-17

BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-17, to Franklin Mechanical Systems, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	Franklin Mechanical Systems, Inc.	(\$14,342.70)
	Bid Amount:	\$355,000.00
	Revised Total Project Amount:	\$340,657.30
	Retention Amount:	\$17,032.87

Change Order	Contractor	Amount
1-Litel ES	Franklin Mechanical Systems, Inc.	(\$10,000.00)
	Bid Amount:	\$255,000.00
	Revised Total Project Amount:	\$245,000.00
	Retention Amount:	\$12,250.00

Change Order	Contractor	Amount
1-Oak Ridge ES	Franklin Mechanical Systems, Inc.	(\$10,000.00)
	Bid Amount:	\$161,000.00
	Revised Total Project Amount:	\$151,000.00
	Retention Amount:	\$7,550.00

The change order resulted in a net decrease of \$34,342.70 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Isaiah Franco, Franklin Mechanical Systems, Inc.; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-17.

FISCAL IMPACT

(\$34,342.70) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCAA #: 22-23-23F BP 17 Change Order #: 01

Project Title: Administration Relocations – Group B

Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11

Architect: PBK Architects Contractor: Franklin Mechanical Systems, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Glenmeade ES – Added Scope, Contract Reconciliation & Time Extension
Reason: Exhaust fan revisions and provide credit for unused allowance
Document Ref: PCO # 001
Requested by: Architect
Change in Contract Sum: (\$14,342.70)
Time Extension: 105 days

ITEM NO. 2: Description: Litel ES – Contract Reconciliation & Time Extension
Reason: Provide credit for unused allowance
Document Ref: N/A
Requested by: CVUSD
Change in Contract Sum: (\$10,000.00)
Time Extension: 105 days

ITEM NO. 3: Description: Oakridge ES – Contract Reconciliation & Time Extension
Reason: Provide credit for unused allowance
Document Ref: N/A
Requested by: CVUSD
Change in Contract Sum: (\$10,000.00)
Time Extension: 105 days

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$355,000.00	\$0	(\$14,342.70)	\$340,657.30
Litel ES	\$255,000.00	\$0	(\$10,000.00)	\$245,000.00
Oakridge ES	\$161,000.00	\$0	(\$10,000.00)	\$151,000.00
Totals:	\$771,000.00	\$0	(\$34,342.70)	\$736,657.30

CONTRACT SUMMARY

The original contract amount was:	\$771,000.00
Previously approved change order amount(s):	\$0
The contract amount will be increased / decreased by this Change Order:	(\$34,342.70)
The new contract amount including this change order will be:	\$736,657.30
The original contract completion date was:	08/23/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	105 days
The date of completion as a result of this Change Order is:	12/06/2024

DS
 SA

APPROVED BY:

Isaiah Franco, Franklin Mechanical Systems, Inc.		1/21/2025
Contractor	Signature	Date
Kirk Jesse, Knowland Construction Services		1/21/2025
DSA Inspector of Record (if applicable)	Signature	Date
Susanto Agustiadi, PBK Architects		1/23/2025
Architect / Engineer (if applicable)	Signature	Date
Jeff Nicholson, Neff Construction, Inc.		1/20/2025
Construction / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Sam Sousa, Construction Coordinator		1/30/25
CVUSD Project Manager	Signature	Date
N/A	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		1/30/25
Director, Planning (if applicable)	Signature	Date
Greg Stachura, Assist Superintendent - Facilities		1/30/25
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations
SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-19

=====
BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-19, to The Mike Cox Electric, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	The Mike Cox Electric, Inc.	\$17,467.47
	Bid Amount:	\$733,000.00
	Revised Total Project Amount:	\$750,467.47
	Retention Amount:	\$37,523.37

Change Order	Contractor	Amount
1-Litel ES	The Mike Cox Electric, Inc.	\$85,252.94
	Bid Amount:	\$625,000.00
	Revised Total Project Amount:	\$710,252.94
	Retention Amount:	\$35,512.65

Change Order	Contractor	Amount
1-Oak Ridge ES	The Mike Cox Electric, Inc.	\$83,702.33
	Bid Amount:	\$635,000.00
	Revised Total Project Amount:	\$718,702.33
	Retention Amount:	\$35,935.12

The change order resulted in a net increase of \$186,422.74 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Shane Cox, The Mike Cox Electric, Inc.; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-19.

FISCAL IMPACT

\$186,422.74 to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCAA #: 22-23-23F BP 19 Change Order #: 01
 Project Title: Administration Relocations – Group B
 Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11
 Architect: PBK Architects Contractor: The Mike Cox Electric, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

- | | | |
|-------------|---|---|
| ITEM NO. 1: | Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | Glenmeade ES – Scope Revisions & Time Extension
Revised scope including power, data, lockdown button, etc.
PCO #'s 1-12; RFI #'s 35,82,128,139,146,154,162,174; CCD #'s 3 & 5
Architect / CCD / CVUSD
\$17,467.47
105 days |
| ITEM NO. 2: | Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | Litel ES – Scope Revisions & Time Extension
Revised scope including power, data, stage lighting & AV, lockdown button, etc.
PCO #'s 1-10 & 12-15; RFI #'s 85,87,89,101,111,124,142,143 & 147; PR-1; ASI-2
Architect / CVUSD
\$85,252.94
105 days |
| ITEM NO. 3: | Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | Oakridge ES – Scope Revisions & Time Extension
XXX and provide credit for unused allowance
PCO #'s 1-9 & 11-15; RFI #'s 85,87,89,101,111,124,136,147 & 149; PR-1; ASI-1
Architect / CVUSD
\$83,702.33
105 days |
| ITEM NO. 4: | Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension: | |

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$733,000.00	\$0	\$17,467.47	\$750,467.47
Litel ES	\$625,000.00	\$0	\$85,252.94	\$710,252.94
Oakridge ES	\$635,000.00	\$0	\$83,702.33	\$718,702.33
Totals:	\$1,993,000.00	\$0	\$186,422.74	\$2,179,422.74

CONTRACT SUMMARY

The original contract amount was:	\$1,993,000.00
Previously approved change order amount(s):	\$0
The contract amount will be <u>increased</u> / decreased by this Change Order:	\$186,422.74
The new contract amount including this change order will be:	\$2,179,422.74
The original contract completion date was:	08/23/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	105 days
The date of completion as a result of this Change Order is:	12/06/2024

DS
SA

APPROVED BY:

Shane Cox, The Mike Cox Electric, Inc. Contractor		1/20/2025
Kirk Jesse, Knowland Construction Services DSA Inspector of Record (if applicable)		1/20/2025
Susanto Agustiadi, PBK Architects Architect / Engineer (if applicable)		1/22/2025
Jeff Nicholson, Neff Construction, Inc. Construction / Project Manager		1/20/2025
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Sam Sousa, Construction Coordinator CVUSD Project Manager		1/30/25
N/A Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)		1/30/25
Greg Stachura, Assist Superintendent - Facilities Owner (Authorized Agent)		1/30/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 22-23-23F, GLENMEADE ES, LITEL ES, AND OAK RIDGE ES, ADMINISTRATION RELOCATIONS - GROUP B, BP-21

=====

BACKGROUND

On June 1, 2023, the Board of Education awarded Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-21, to McKernan, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Glenmeade ES	McKernan, Inc.	(\$6,090.45)
	Bid Amount:	\$134,100.00
	Revised Total Project Amount:	\$128,009.55
	Retention Amount:	\$6,400.48

Change Order	Contractor	Amount
1-Litel ES	McKernan, Inc.	(\$6,000.00)
	Bid Amount:	\$72,400.00
	Revised Total Project Amount:	\$66,400.00
	Retention Amount:	\$3,320.00

Change Order	Contractor	Amount
1-Oak Ridge ES	McKernan, Inc.	(\$6,000.00)
	Bid Amount:	\$73,380.00
	Revised Total Project Amount:	\$67,380.00
	Retention Amount:	\$3,369.00

The change order resulted in a net decrease of \$18,090.45 to the construction cost and 105 days added to the contract time on the previous change order. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 6, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Bryan McKernan, McKernan, Inc.; Kirk Jesse, DSA Inspector; Susanto Agustiadi, Architect; Jeff Nicholson, Project Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-23F, Glenmeade ES, Litel ES, and Oak Ridge ES, Administration Relocations – Group B, BP-21.

FISCAL IMPACT

(\$18,090.45) to Measure G Building Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 1/20/2025 BID/ CUPCAA #: 22-23-23F BP 21 Change Order #: 21

Project Title: Administration Relocations – Group B

Owner: Chino Valley Unified School District DSA Application #: 04-121738(L) \ 121739(O) \ 121740 (G) DSA File #: 36-11

Architect: PBK Architects Contractor: McKernan Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Glenmeade ES – Scope changes, Contract Reconciliation & Time Extension
Reason: Door frame and provide credit for unused allowance. Credit temp Locks.
Document Ref: PCO # 001
Requested by: Architect / CVUSD
Change in Contract Sum: (\$6,090.45)
Time Extension: 105 days

ITEM NO. 2: Description: Litel ES – Contract Reconciliation & Time Extension
Reason: Provide credit for unused allowance, Credit temp locks
Document Ref: N/A
Requested by: CVUSD
Change in Contract Sum: (\$6,000.00)
Time Extension: 105 days

ITEM NO. 3: Description: Oakridge ES – Contract Reconciliation & Time Extension
Reason: Provide credit for unused allowance, Credit temp locks
Document Ref: N/A
Requested by: CVUSD
Change in Contract Sum: (\$6,000.00)
Time Extension: 105 days

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Glenmeade ES	\$ 134,100.00	\$0	(\$6,090.45)	\$128,009.55
Litel ES	\$ 72,400.00	\$0	(\$6,000.00)	\$66,400.00
Oakridge ES	\$ 73,380.00	\$0	(6,000.00)	\$67,380.00
Totals:	\$ 279,880.00	\$0	(\$18,090.45)	\$261,789.55

CONTRACT SUMMARY

The original contract amount was:	\$ 279,880.00
Previously approved change order amount(s):	\$0
The contract amount will be increased / decreased by this Change Order:	(\$18,090.45)
The new contract amount including this change order will be:	\$261,789.55
The original contract completion date was:	08/23/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	105 days
The date of completion as a result of this Change Order is:	12/06/2024

DS
SA

APPROVED BY:

Bryan McKernan, McKernan Inc.
Contractor

Kirk Jesse, Knowland Construction Services
DSA Inspector of Record (if applicable)

Susanto Agustiadi, PBK Architects
Architect / Engineer (if applicable)

Jeff Nicholson, Neff Construction, Inc.
Construction / Project Manager

Authorized Department Head (if applicable)

Director, Technology (if applicable)

Sam Sousa, Construction Coordinator
CVUSD Project Manager

N/A

Director, Maintenance & Operations (if applicable)

Beverly Beemer
Director, Planning (if applicable)

Greg Stachura, Assist Superintendent - Facilities
Owner (Authorized Agent)

DocuSigned by:
Bryan McKernan - President
Signature: _____ Date: 1/21/2025

Signature: _____ Date: 1/21/2025

Signature: _____ Date: 1/23/2025

Signature: _____ Date: 1/20/2025

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: 1/30/25

Signature: _____ Date: _____

Signature: _____ Date: 1/30/25

Signature: _____ Date: 1/30/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations
SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 23-24-04F, DISTRICTWIDE ROOFING REPLACEMENT PROJECT

=====
BACKGROUND

On December 14, 2023, the Board of Education awarded Bid No. 23-24-04F, Districtwide Roofing Replacement to San Marino Roof Co., Inc, Bligh Roof Co., Inc., and Letner Roofing Co., Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope.

The following change order has been reviewed and recommended for approval by District staff for Letner Roofing.

Change Order	Contractor	Amount
1	Danny Letner, Inc. dba Letner Roofing Company	(\$70,000.00)
	Bid Amount:	\$460,000.00
	Revised Total Project Amount:	\$390,000.00
	Retention Amount:	\$19,500.00

The change order resulted in a net decrease of \$70,000.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on December 5, 2024.

Construction was previously completed by San Marino Roof, Inc., and Bligh Roof, Inc.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Alex Rivera, Project Manager; Tony Nequette, Director, Maintenance; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-04F, Districtwide Roofing Replacement Project.

FISCAL IMPACT

(\$70,000.00) to Measure G Fund 14.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: January 28, 2025 BID/ CUPCAA #: 23-24-04F Change Order #: 01
Project Title: District Wide Roofing Replacement Project
Owner: Chino Valley Unified School District DSA Application #: N/A DSA File #: N/A
Architect: N/A Contractor: Danny Letner Inc, dba Letner Roofing Company

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Rolling Ridge ES – Deductive Change Order
Reason: Reduction of unused allowance funds.
Document Ref: change order pricing #8941-1
Requested by: Chino Valley USD and Danny Letner Inc, dba Letner Roofing Company
Change in Contract Sum: (\$35,000.00)
Time Extension: 0 Days

ITEM NO. 2: Description: Canyon Hills JHS – Deductive Change Order
Reason: Reduction of unused allowance funds.
Document Ref: change order pricing #8941-1
Requested by: Chino Valley USD and Danny Letner Inc, dba Letner Roofing Company
Change in Contract Sum: (\$35,000.00)
Time Extension: 0 Days

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Rolling Ridge ES	\$313,300.00	\$0.00	(\$35,000.00)	\$278,300.00
Canyon Hills JHS	\$146,700.00	\$0.00	(\$35,000.00)	\$111,700.00
Totals:	\$460,000.00	\$0.00	(\$70,000.00)	\$390,000.00

CONTRACT SUMMARY

The original contract amount was:	_____	\$460,000.00
Previously approved change order amount(s):	_____	\$0.00
The contract amount will be decreased by this Change Order:	_____	(\$70,000.00)
The new contract amount including this change order will be:	_____	\$390,000.00
The original contract completion date was:	_____	XX/XX/XXXX
Previously approved Change Order for contract time:	_____	XX days
The contract time will be increased by this Change Order:	_____	XX days
The date of completion as a result of this Change Order is:	_____	XX/XX/XXXX

APPROVED BY:

<u>Jesus Ramirez, Project Manager</u> Contractor – Danny Letner Inc, dba Letner Roofing Company		<u>1/29/25</u>
_____	Signature	Date
DSA Inspector of Record (if applicable)	Signature	Date
Architect / Engineer (if applicable)	Signature	Date
Construction / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
<u>Alex Rivera</u> CVUSD Project Manager		<u>1-29-25</u>
_____	Signature	Date
<u>Tony Nequette</u> Director, Maintenance & Operations (if applicable)		<u>1-30-25</u>
_____	Signature	Date
Director, Planning (if applicable)	Signature	Date
<u>Greg Stachura</u> Owner (Authorized Agent)	_____	_____
_____	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Kathy Casino, Director, Purchasing

SUBJECT: REQUEST FOR PROPOSALS 24-25-03 DATA NETWORKING SERVICES DISTRICT WIDE E-RATE FY2025

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BACKGROUND

The Request for Proposals (RFP) process requires vendors to submit proposals within a framework created to fit the District’s unique needs. The District is able to customize the services to be purchased on its specific needs, receive better responses, and ultimately receive a better product solution for less money.

RFP 24-25-03, Data Networking Services District Wide E-Rate FY2025 was published in the Inland Valley Daily Bulletin on December 9, 2024, and December 16, 2024. Proposals were submitted at 3:00 p.m. on January 14, 2025, and were received from two (2) vendors.

Vendor	School
Spectrum Enterprise	District Wide
Frontier Commuincations	District Wide

The basic scope of work for this RFP is for interconnections (fiber) between the sites and the District Office, and the District Office to the Internet.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Request for Proposals 24-25-03, Data Networking Services District Wide E-Rate FY2025 to Frontier Communications.

FISCAL IMPACT

Estimated \$2,500,000 to General Fund 01

NE:GJS:KC:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Vanessa Acuña, Ed.D., Director, Human Resources
Joseph Durkin, Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:GP:VA:JD:jw

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED MANAGEMENT SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2024/2025 SCHOOL YEAR</u>			

HART, Jonathan	Program Specialist	Special Education	02/21/2025
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2024/2025 SCHOOL YEAR

GUO, Qiaoling	DLI Teacher	Hidden Trails ES	01/29/2025
TATUM, Esmeralda	Special Education Teacher	Ramona JHS	12/02/2024
CHA, Elle	Secondary Teacher	Townsend JHS	01/13/2025
COGNETTA, Susana	Counselor - HS	Chino Hills HS	02/03/2025
POMPA, Josie	Special Education Teacher	Alternative Ed.	02/21/2025
MARTINEZ, Marissa	Intervention Counselor K-12	Health Services	02/04/2025
MERCHANT MARTIN, Danielle	School Nurse Practitioner 40%	Health Services	02/26/2025

RESIGNATION

BARRIOS, Maria	Speech/Language Pathologist	Special Education	01/10/2025
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RETIREMENT

DOUGHERTY, Jean (31 years of service)	Child Development Teacher	Health Services	07/01/2025
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APPOINTMENT- EXTRA DUTY – DEPARTMENT CHAIR

RAMIREZ, Alana	Dept. Chair Special Ed.	Ramona JHS	01/06/2025
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TOTAL: \$1,142.00

DELETE - EXTRA DUTY – DEPARTMENT CHAIR

KUO, Korina (NBM)	Freshman Class Advisor	Chino HS	12/20/2024
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APPOINTMENT- EXTRA DUTY – ACTIVITIES

POTEET JR, Ronald	Audio Visual Coordinator	Don Lugo HS	02/03/2025
POTEET JR, Ronald	Athletic Director	Don Lugo HS	02/03/2025

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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DELETE – EXTRA DUTY - ACTIVITIES

DONOHO, James	Audio Visual Coordinator	Don Lugo HS	01/23/2025
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APPOINTMENT – EXTRA DUTY - SPORTS

FARNSWORTH, Jake	Basketball (GF)	Magnolia JHS	02/21/2025
WILTBANKS, Justine	Basketball (GF)	Townsend JHS	02/21/2025
LEE, Timothy M.	Basketball (GF)	Woodcrest JHS	02/21/2005
AVELLANEDA, Nicholas (NBM)	Swim (GF)	Ayala HS	02/21/2025
BETTENCOURT, Bethany (NBM)	Band (B)	Ayala HS	02/21/2025
DIFFINE, Page (NBM)	Volleyball (GF)	Ayala HS	02/21/2025
BLACK, Carrie	Softball (GF)	Chino HS	02/21/2025
PAYNE, Valeia (NBM)	Track & Field (GF)	Chino HS	02/21/2025
REYES, Trinity (NBM)	Softball (GF)	Chino HS	02/21/2025
DAVIS, Nicholas (NBM)	Basketball (GF)	Chino Hills HS	02/21/2025
GOMEZ, Raul (NBM)	Dance (B)	Chino Hills HS	02/21/2025
GRAY, Matthew (NBM)	Baseball (B)	Chino Hills HS	02/21/2025
HANSON, Garrett	Track & Field (GF)	Chino Hills HS	02/21/2025
HEIDER, Parker (NBM)	Water Polo (GF)	Chino Hills HS	02/21/2025
SWOPSHIRE, Kiersten (NBM)	Track and Field (GF)	Chino Hills HS	02/21/2025
TAHAURI, Monique (NBM)	Swim (GF)	Chino Hills HS	02/21/2025
TORRES, Kayla (NBM)	Volleyball (GF)	Chino Hills HS	02/21/2025
WESTERVILLE, Logan (NBM)	Band (B)	Chino Hills HS	02/21/2025
BEYER, Rick (NBM)	Baseball (GF)	Don Lugo HS	02/21/2025

TOTAL: \$46,379.00

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2024, THROUGH JUNE 30, 2025

BLACK, Hannah	BRICENO, Raymond	HERNANDEZ, Elise
HYDE, Theodore	MORALES, Melissa	SOLIS, Julianna

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE FOR THE 2024/2025 SCHOOL YEAR

APPOINTMENT

AVILA, Brianna	Playground Supervisor (GF)	Borba ES	02/21/2025
GONZALEZ, Blanca	IA/Bilingual-Biliterate (C)	Chaparral ES	02/21/2025
MONTENEGRO-OLIVAS, Julissa	Paraprofessional II (SELPA/GF)	Cortez ES	02/21/2025
SERNA, Adriana	Typist Clerk II (GF)	Cortez ES	02/21/2025
PROFFITT, Maitland	Paraprofessional II (SELPA/GF)	Country Springs ES	02/21/2025
SELVIDGE, Brooke	Paraprofessional II (SELPA/GF)	Country Springs ES	02/21/2025
GOMEZ MORENO, Nicté-Ha	Playground Supervisor (GF)	Glenmeade ES	02/21/2025
BRADSHAW, Brooke	Playground Supervisor (GF)	Hidden Trails ES	02/21/2025
MENCHACA, Monique	Playground Supervisor (GF)	Liberty ES	02/21/2025
RUIZ, Librada	Playground Supervisor (GF)	Marshall ES	02/21/2025
ESTRADA, Ysidoro	Paraprofessional II (SELPA/GF)	Newman ES	02/21/2025
ORTIZ, Janet	Playground Supervisor (GF)	Oak Ridge ES	02/21/2025
ALAMILLO, Vincent	Playground Supervisor (GF)	Walnut ES	02/21/2025
SANTANA, Ralphie	Custodian II (GF)	Walnut ES	02/21/2025
MENDEZ, Nadia	Playground Supervisor (GF)	Briggs K-8	02/21/2025
TERAN, Magda	Playground Supervisor (GF)	Legacy K-8	02/21/2025
BOYANER, David	Custodian I (GF)	Canyon Hills JHS	02/21/2025
CACERES PARRA, Monica	Nutrition Serv. Professional (NS)	Chino HS	02/21/2025
LANGLEY, Renee	Paraprofessional I (SELPA/GF)	Chino HS	02/21/2025
ALAMILLO BARRERA, Marlen	School Comm. Liaison-Spanish (C)	Don Lugo HS	02/21/2025
SALDANA, Jennifer	IA/Childhood Education (C)	Child Development	02/21/2025
VAZQUEZ, Alexa	IA/Childhood Education (C)	Child Development	02/21/2025
VERDUZCO, Francisco	IA/Childhood Education (C)	Child Development	02/21/2025
IBANEZ, Denise	Typist Clerk I (NS)	Nutrition Services	02/21/2025
DAYHOFF, Amanda	Behavior Inter. Associate (MH)	Special Education	02/21/2025

PROMOTION

SIFUENTES, Victoria	FROM: Paraprofessional I (SELPA/GF) 3.5 hrs./181 work days TO: Duplicating Dept. Clerk (GF) 8 hrs./261 contract days	Ayala HS Duplicating	02/21/2025
AMOS, Catherine	FROM: Paraprofessional I (SELPA/GF) 5 hrs./181 work days TO: Registrar (C) 8 hrs./261 contract days	Magnolia JHS Boys Republic	02/21/2025

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>PROMOTION</u> (cont.)			
VELASQUEZ, Maria	From: Custodian I (GF) 6 hrs./261 contract days To: Custodian II (GF) 8 hrs./261 contract days	Magnolia JHS Butterfield Ranch ES	02/21/2025
LOPEZ, Marissa	From: Behavior Inter. Assoc. (C) 8 hrs./190 work days To: Behavior Inter. Counselor (MH) 8 hrs./190 work days	Special Education Special Education	02/21/2025
MORRISON, Steven	From: Technology Tech. (GF) 8 hrs./261 contract days To: Network Support Tech. (GF) 8 hrs./261 contract days	Technology Technology	02/21/2025

CHANGE OF ASSIGNMENT

MELENDEZ, Joy	FROM: Health Technician (GF) 5.5 hrs./185 work days TO: Health Technician (GF) 7 hrs./185 work days	Ramona JHS Don Lugo HS	02/21/2025
ANDERSON, Sarah	From: IA/Childhood Education (C) 4.5 hrs./180 work days TO: IA/Childhood Education (C) 6 hrs./180 work days	Child Development Child Development	02/21/2025

LEAVE OF ABSENCE

LARA-BECERRA, Michelle	Paraprofessional II (SELPA/GF)	Liberty ES	02/26/2025 through 02/28/2025
LEZAMA, Alexandra	Health Technician (C)	Glenmeade ES	01/21/2025 through 05/23/2025

ADDITIONAL ASSIGNMENT

RUIZ-VILLEGAS, Rocio	Playground Supervisor (GF)	Cattle ES	02/21/2025
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CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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ADDITIONAL ASSIGNMENT (cont.)

LAU, Ka Man	Playground Supervisor (GF)	Rolling Ridge ES	02/21/2025
FOX-LEEMING, Nancy	Paraprofessional II (SELPA/GF)	Special Education	02/21/2025

PLACED ON 39-MONTH RE-EMPLOYMENT LIST

BECKMAN, Yvonne	Playground Supervisor (GF)	Rolling Ridge ES	02/05/2025
LOPEZ, Carla	Nutrition Serv. Professional (NS)	Chino Hills HS	02/05/2025
COGBURN, Dana	Nutrition Serv. Professional (NS)	Don Lugo HS	02/03/2025

RESIGNATION

SALAZAR, Valeri	Paraprofessional II (SELPA/GF)	Butterfield Ranch ES	02/07/2025
DIAZ, Alexis	Paraprofessional II (SELPA/GF)	Cortez ES	02/07/2025
JANECEK, Inez	Playground Supervisor (GF)	Eagle Canyon ES	01/31/2025
MORRIS, Richard	Paraprofessional II (SELPA/GF)	Newman ES	01/01/2025
BROWN, Carlie	Paraprofessional II (SELPA/GF)	Woodcrest JHS	01/31/2025
IRWIN, Melissa	Paraprofessional II (SELPA/GF)	Chino HS	01/09/2025
MANNING, Cassidy	Child Care Specialist (C)	Child Development	02/18/2025
MORA, Joanna	Personnel Clerk III (GF)	Human Resources	01/27/2025
MADRIGAL, Alicia	Typist Clerk II (SELPA/GF)	Special Education	01/08/2025
RAHLING, Steven	Mechanic III (GF)	Transportation	01/31/2025

APPOINTMENT OF SHORT-TERM EMPLOYEES EFFECTIVE FEBRUARY 21, 2025, THROUGH JUNE 30, 2025

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
MESERVE, Judith	Visual & Performing Arts Spec. (C)	Country Springs ES
DEVORE, Michelle	Visual & Performing Arts Spec. (C)	Oak Ridge ES
ORTIZ, Janet	Visual & Performing Arts Spec. (C)	Oak Ridge ES
BANKER, Michelle	Visual & Performing Arts Spec. (C)	Townsend JHS
LETTA, Eric	Visual & Performing Arts Spec. (C)	Chino Hills HS
MAGANA, Alani	Visual & Performing Arts Spec. (C)	Chino Hills HS
MATSUMARA, Nikolas	Visual & Performing Arts Spec. (C)	Chino Hills HS
ASHE, Tyler	Visual & Performing Arts Spec. (C)	Don Lugo HS
BREESE, Sierra	Visual & Performing Arts Spec. (C)	Don Lugo HS
HARTSON, Christian	Visual & Performing Arts Spec. (C)	Don Lugo HS
MANRIQUEZ, Luna	Visual & Performing Arts Spec. (C)	Don Lugo HS
ROUSE, Trevor	Visual & Performing Arts Spec. (C)	Don Lugo HS
SALES, Andreia	Visual & Performing Arts Spec. (C)	Don Lugo HS

CLASSIFIED PERSONNEL (cont.)

APPOINTMENT OF SHORT-TERM EMPLOYEES EFFECTIVE FEBRUARY 21, 2025, THROUGH JUNE 30, 2025 (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
URIBE GUERRERO, Yolanda	Visual & Performing Arts Spec. (c)	Don Lugo HS

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2024, THROUGH JUNE 30, 2025

BALTAZAR, Daniel	CASTRO, Damien	CUDDY, Brandon
DELLA MARNA, Eric	GORSAGE, David	KAO, Alyson
MAZUCCA, Samantha	NUNEZ, Lizzie	NUNEZ, Selena
SAN JUAN, Johnny	YELLOWBIRD, Aubrey	

- (504) = Federal Law for Individuals with Handicaps
- (ABG) = Adult Education Block Grant
- (ASB) = Associated Student Body
- (ASF) = Adult School Funded
- (ATE) = Alternative to Expulsion
- (B) = Booster Club
- (BTSA) = Beginning Teacher Support & Assessment
- (C) = Categorically Funded
- (CDF) = Child Development Fund
- (CVLA) = Chino Valley Learning Academy
- (CWY) = Cal Works Youth
- (E-rate) = Discount Reimbursements for Telecom.
- (G) = Grant Funded
- (GF) = General Fund
- (HBE) = Home Base Education
- (MAA) = Medi-Cal Administrative Activities
- (MG) = Measure G – Fund 21
- (MH) = Mental Health – Special Ed.
- (NBM) = Non-Bargaining Member
- (ND) = Neglected and Delinquent
- (NS) = Nutrition Services Budget
- (OPPR) = Opportunity Program
- (PFA) = Parent Faculty Association
- (R) = Restricted
- (ROP) = Regional Occupation Program
- (SAT) = Saturday School
- (SB813) = Medi-Cal Admin. Activities Entity Fund
- (SELPA) = Special Education Local Plan Area
- (SOAR) = Students on a Rise
- (SPEC) = Spectrum Schools
- (SS) = Summer School
- (SWAS) = School within a School
- (VA) = Virtual Academy
- (WIA) = Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Jaime Ortega, Director, Risk Management and Human Resources

SUBJECT: REJECTION OF CLAIMS

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BACKGROUND

Claim 25.01.01 was submitted on January 16, 2025, by Paula Rangel, Nutrition Services Manager at Townsend JHS. The claimant alleges that during school hours, as she lifted a box of apples, it slipped from her hands and fell, hitting her and causing her eyeglasses to fall and break. The claimant seeks reimbursement for the cost of the broken eyeglasses in the amount of \$824.00.

Claim 25.01.02 was submitted on January 23, 2025, by Pola Bernabe, Esq., on behalf of Aaron Mace, a substitute teacher/one to one student assistant contracted through Swing Education that worked at Ayala HS. Claimant alleges Violation of Labor Codes 6310 and 6311, Labor Code 1102.5 (Whistleblower Retaliation) and Wrongful Termination during the 2024-2025 school year. The claimant seeks a settlement demand that lies within the jurisdiction of the Superior Court.

Claim 25.01.03 was submitted on January 24, 2025, by Heather D’Elia, on behalf of her son, a student at Don Lugo HS. Claimant alleges that during PE while students were on the field behind the stadium, a District truck along with a propane truck came onto the field to get to the generator located behind the stadium, running over and damaging the student’s cell phone. The claimant seeks reimbursement for the cost of the damaged cell phone in the amount of \$699.00.

Claim 25.01.04 was submitted on January 24, 2025, by Arelena Dominguez, on behalf of her son, a student at Don Lugo HS. Claimant alleges that during PE while students were on the field behind the stadium, a District truck along with a propane truck came onto the field to get to the generator located behind the stadium, running over and damaging the student’s apple watch. Claimant seeks reimbursement for the cost of the damaged watch in the amount of \$400.00

Claim 25.02.05 was submitted on February 3, 2025, by SubroClaims, on behalf of Geico Insurance, insurance carrier for claimant Esteban Munoz. The claimant alleges that his vehicle was rear-ended by a District school bus. The claimant seeks reimbursement for vehicle damage in the amount of \$3,746.63.

Claim 25.02.06 was submitted on February 4, 2025, by Paliwoda Law Firm, on behalf of Katie Encinas, parent of a student at Rhodes ES. The claimant alleges physical and emotional injury to her daughter by a certificated employee of CVUSD. The claimant seeks a settlement demand that lies within the jurisdiction of the Superior Court.

Claim 25.02.07 was submitted on February 4, 2025, by Paliwoda Law Firm, on behalf of Kelly Cassaro, parent of a student at Rhodes ES. The claimant alleges physical and emotional injury to her son by a certificated employee of the CVUSD. The claimant seeks a settlement demand that lies within the jurisdiction of the Superior Court.

Claim 25.02.08 was submitted on February 3, 2025, by Richard Melendez. The claimant alleges that his vehicle was rear-ended by a District school bus. The claimant seeks reimbursement for vehicle damage in the amount of \$4,000.00.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claims and make recommendations regarding the dispositions.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claims and refer them to the District's insurance adjuster.

FISCAL IMPACT

Unknown at present.

NE:GP:JO:lag

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Jaime Ortega, Director, Risk Management and Human Resources
SUBJECT: COMPREHENSIVE SCHOOL SAFETY PLAN FOR EACH SCHOOL

=====

BACKGROUND

The Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

The school site council at each school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. New school campuses shall develop a safety plan within one year of initiating operations. (Education Code 32281, 32286)

The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.

Pursuant to Education Code 32288, the comprehensive safety plans shall be forwarded to the Board, which is provided under separate cover.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Comprehensive School Safety Plan for each school.

FISCAL IMPACT

None.

NE:GP:JO:jw

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
SUBJECT: SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS WILLIAMS FINDINGS DECILE 1-3 SCHOOLS SECOND QUARTERLY REPORT 2024/2025

=====
BACKGROUND

California Education Code 1240 requires that the San Bernardino County Superintendent of Schools visit all decile 1-3 schools (Williams monitored schools currently based on the 2012 Academic Performance Index and all Quality Education Investment Act schools) identified in the county and report the results of findings on a quarterly basis to ensure compliance with the Williams Legislation. The San Bernardino County Superintendent of Schools' office is required to file quarterly reports on schools' progress in rectifying any findings.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Second Quarterly Report 2024/2025.

FISCAL IMPACT

None.

NE:LH:gks

January 31, 2025

Dr. Norm Enfield, Superintendent
Chino Valley Unified School District
5130 Riverside Drive
Chino, CA 91710-4130

Dear Dr. Enfield:

Thank you for your continued partnership during the Williams monitoring process. As part of my responsibilities under California Education Code section 1240, I am required to visit Williams-monitored schools in our county each year and share my findings with you on a quarterly basis (October, January, April, and July). This report is your district's second quarterly report for the 2024-25 school year.

Additionally, Education Code section 1240(c)(2)(C) requires that the results of these visits be shared with your governing school board at a regularly scheduled meeting held in accordance with public notification requirements. ***Please add this report to the agenda for your upcoming Board meeting.***

My findings are as follows:

1. School Accountability Report Cards (SARC)

2022-23 SARCs published in the 2023-24 school year were reviewed for accuracy of information pertaining to the quality, currency, and availability of instructional materials, and facilities good repair. Preliminary findings were provided to districts and charter schools with an opportunity for revision and resubmission, as appropriate. Upon final review, no inaccuracies were reported for your Williams-monitored site(s).

2. Teacher Assignments

Enclosed are the 2023-24 annual assignment monitoring review findings. The annual assignment monitoring review for the 2024-25 fiscal year will begin on or after April 1, 2025, according to data availability from the Commission on Teacher Credentialing and the California Department of Education, and findings will be included in the corresponding quarterly report.

There are no findings to report for **Instructional Materials** and **School Facilities**. As a reminder, these reviews were conducted during the first quarter of the 2024-25 school year as part of the Williams site visitation process.

On behalf of the SBCSS Williams team, it is a pleasure to work in collaboration with you and your staff at Chino Valley Unified School District.

Sincerely,

A handwritten signature in black ink that reads "Ted Alejandre". The signature is written in a cursive style with a large, stylized "T" and "A".

Ted Alejandre
County Superintendent

Enclosure: 2023-24 Annual Assignment Monitoring Review Findings

cc: Ms. Sonja Shaw, Board President
Mr. Luke Hackney, Williams Liaison
Ms. Gurveen Sidhu, SARC Contact
Ms. Jenny Owen, SBCSS Director, Communications and Intergovernmental Relations
Mr. James Fields, SBCSS Senior Manager, Intergovernmental Relations and Communications
Ms. Amanda Shoffner, SBCSS Credentials Manager

**Chino Valley Unified School District
Williams Teacher Assignment Monitoring Data
2023-24 Fiscal Year**

School Name	Enrollment	EL Enrollment	Monitoring Determinant(s)			Teacher Vacancies (Based on SARC Data)	Teacher Vacancies Filled (Based on SARC Data)	Overall Teacher Misassignments' (Based on Census Date)	Teacher Misassignments Corrected During CalSAAS Review (Based on Census Date)
			ESSA Assistance Status 2019	15% or More Teachers Not Credentialed	% Teachers Not Credentialed				
Allegiance STEAM Academy Thrive*	956	92	NA	Y	16.7%	0	0	0	0
Walnut Avenue Elementary	482	143	ATSI	NA	NA	0	1	0	0
	1,438	235				0	1	1	0

Footnotes:

¹Overall misassignments includes both corrected and uncorrected misassignments determined during the CalSAAS review.

*District-authorized charter school

Definitions & Explanations:

"Teacher vacancy" means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. [E.C. Section 35186(h)(3) and C.C.R. Title 5 Section 4600(b)]

"Misassignment" means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. [E.C. 35186(h)(2)]

More than one misassignment may be identified within a certificated assignment (e.g., a special education teacher lacking authorization for potentially more than one disability). English learners (EL) misassignments are one per teacher of record and included in the total of misassignments.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: February 20, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
SUBJECT: **REVISIONS OF ADMINISTRATIVE REGULATION 5126 STUDENTS – AWARDS FOR ACHIEVEMENT; AND ADMINISTRATIVE REGULATION 6172.1 INSTRUCTION – CONCURRENT ENROLLMENT IN COLLEGE CLASSES**

=====
BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current District practice. Administrative Regulation 5126 Students – Awards for Achievement is being revised to add that students will receive weighted credit for completing District designated dual enrollment courses. Administrative Regulation 6172.1 Instruction – Concurrent Enrollment in College Classes is being revised to align with neighboring districts and enhance the academic competitiveness of our students by incorporating weighted grades for completed eligible college-level coursework. Dual enrollment courses provide students with access to rigorous, college instruction while still in high school. Language is added to clarify credits earned and to define eligible grades to be weighted.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revisions of Administrative Regulation 5126 Students – Awards for Achievement; and Administrative Regulation 6172.1 Instruction – Concurrent Enrollment in College Classes.

FISCAL IMPACT

None.

NE:TF:rtr

AWARDS FOR ACHIEVEMENT**Criteria for the Selection of Valedictorian and Salutatorian**

The selection of valedictorian and salutatorian at the high school level will be based on the following criteria:

1. The valedictorian shall be the graduating high school senior in attendance with the highest grade point average
2. The salutatorian shall be the graduating high school senior in attendance with the second highest grade point average
3. Grade point average will be based on a 4.0 scale (A=4 points; B=3 points; C=2 points; D=1 point; F=0 points) for non-weighted courses
4. Weighted credit will be given to students who successfully complete advanced placement, international baccalaureate diploma program, DISTRICT DESIGNATED DUAL ENROLLMENT COURSES, and honors courses as designated by the Superintendent or designee, courses of study (A=5 points; B=4 points; C=3 points; D=1 point; F=0 points)

(cf. 6172.1 - Concurrent Enrollment in College Classes)
5. Each candidate for valedictorian and salutatorian must have completed all the requirements for the distinguished scholar program at a comprehensive high school
6. Determination for Valedictorian and Salutatorian are made after the first semester of the senior year has been completed
7. If a tie exists, the principal may honor more than one valedictorian and/or salutatorian

Golden State Seal Merit Diploma

The Superintendent or designee shall identify students who qualify for the Golden State Seal Merit Diploma. In order to qualify, students shall achieve the standards or achievement levels established by the State Board of Education, to include:

1. Complete all requirements for a high school diploma, and
2. Mastery of the curriculum in at least six subject areas, as follows:

AWARDS FOR ACHIEVEMENT

- A. English Language Arts/Literacy (ELA) – students must have earned one of any of the following:
 - a. A grade of B+ or above (or numerical equivalent) in a single course (each semester) completed in grade nine or ten or eleven
 - b. An achievement level of “Standard Met” or above for the high school Smarter Balanced Summative Assessment

- B. Mathematics – students must have earned one of any of the following:
 - a. A grade of B+ or above (or numeric equivalent) in a single course (each semester) completed in grade nine or ten or eleven
 - b. An achievement level of “Standard Met” or above for the high school Smarter Balanced Summative Assessment

- C. Science – students must have earned one of any of the following:
 - a. A grade of B+ or above (or numeric equivalent) in a single course (each semester) completed in grade nine or ten or eleven
 - b. An achievement level of “Standard Met” or above for the high school California science test taken in grade 11 or 12

- D. U.S. History – students must have earned one of any of the following:
 - a. A grade of B or above (or numerical equivalent) upon completion of the required U.S. history course (each semester)
 - b. A qualifying score that demonstrates mastery of the subject as determined by the LEA, for an examination produced by a private provider or the LEA

- E. Two Additional Subject Areas – students may choose from any of the following:
 - a. Any additional qualifying grade or score listed above, earned for the subject of ELA, mathematics, science, or U.S. history not already used to meet eligibility
 - b. A grade of B or above (or numerical equivalent) upon the completion of high school courses in other subjects
 - c. A qualifying score that demonstrates mastery of other subjects, as determined by the LEA for an examination produced by a private provider or the LEA

AWARDS FOR ACHIEVEMENT

State Seal of Biliteracy

The Distinguished Scholar Program is offered by the Chino Valley Unified School District to increase academic motivation, broaden university admission options, provide access to competitive majors, prepare for college admission exams, and develop strong academic skills in university prep students. Counselors will identify seniors who may qualify as a distinguished scholar by reviewing student transcripts.

To qualify as a distinguished scholar a student must:

1. Complete all prescribed courses in grades 9-12 to meet the UC/CSU a-g requirements;
2. Receive a minimum of a 3.9 weighted GPA in all courses, grades 9-12;
3. Receive a grade of C or higher in all courses, grades 9-12;
4. Demonstrate evidence of school and/or community service, and
5. Complete 28 semesters of coursework in the prescribed course of study.

To be eligible to receive the State Seal of Biliteracy upon graduation, a student shall demonstrate a high level of proficiency in English and at least one other language, which may include American Sign Language, by meeting all of the following state-established criteria: (Education Code 51461)

1. Completion of all English language arts requirements for graduation with an overall grade point average of at least 2.0 in those classes
2. Passage of the California Assessment of Student Performance and Progress for English language arts or any successor test administered in grade 11 at or above the "Standard Met" achievement level
3. Proficiency in one or more languages other than English, demonstrated through one of the following methods:
 - A. Passage of a world language advanced placement (ap) exam with a score of 3 or higher or an International Baccalaureate (IB) exam with a score of 4 or higher

AWARDS FOR ACHIEVEMENT

- B. Successful completion of a four-year high school course of study in a world language, attaining an overall grade point average of at least 3.0 in that course of study, and oral proficiency in the language comparable to that required on an AP or IB exam
- C. If no AP exam or off-the-shelf language test exists, passage of a District language exam that can be certified to meet the rigor of a four-year high school course of study in a given language and, at a minimum, assesses speaking, reading, and writing in a language other than English at the proficient level or higher
- D. If a language is not characterized by listening, speaking, or reading, or for which there is no written system, passage of an assessment on the modalities that characterize communication in that language at the proficient level or higher
- E. Passage of the SAT II world language exam with a score of 600 or higher

(cf. 6142.2 - World/Foreign Language Instruction)

To be eligible to receive the State Seal of Biliteracy, a student whose primary language is other than English shall also attain the level which demonstrates English language proficiency on the state's English language proficiency assessment for California. (Education Code 51461)

(cf. 6174 - Education for English Learners)

Prescribed Course of Study

English 4 Years

English 9 H
 English 10 H
 English 11 AP
 English 12 AP

Advanced Math 4 Years

Geometry Algebra 2 H Integrated II H Integrated III H
 Financial Literacy
 Mathematical Reasoning with Connections (MRWC)
 Trig/Pre-Calculus H
 Statistics AP
 Calculus AB CP
 Calculus AB AP
 Calculus BC AP

AWARDS FOR ACHIEVEMENT

Social Sciences 3 ½ Years

World History H or AP
 US History AP
 US Government AP
 European History AP
 Economics H or AP
 Human Geography AP

Science 3 Years

Biology H or AP
 Biology and The Living Earth H
 Chemistry H or AP
 Chemistry in The Earth System H
 Physics H or AP
 Physics in The Universe H
 Human Anatomy and Physiology H
 Environmental Science AP

World Language

Three Years of the same Language approved by
 UC/CSU

Note: GPA calculations are based upon the first seven (7) semesters from high school.

Graduate with Honors

To qualify as a graduate with honors, a student must:

1. Complete all prescribed courses in grades 9-12 to meet the CVUSD graduation requirements and the UC/CSU a-g requirements;
2. Receive a minimum of a 3.75 weighted GPA in all courses, grades 9-12;
3. Receive a grade of C or higher in all courses, grades 9-12 and;
4. Completed 28 semesters of coursework in the prescribed course of study.

Furthermore, it is recommended that the student demonstrates evidence of school and/or community service.

AWARDS FOR ACHIEVEMENT**Prescribed course of study for graduate with honors:**

English 4 Years	English 9 CP <i>or</i> English 9 H English 10 CP <i>or</i> English 10 H English 11 CP <i>or</i> English 11 AP Expository Reading and Writing course (ERWC), English 12 CP <i>or</i> English 12 AP
Math 4 Years	Algebra 1 Geometry Algebra 2 <i>or</i> Algebra 2 H Integrated I <i>or</i> Integrated I H Integrated II <i>or</i> Integrated II H Integrated III <i>or</i> Integrated III H Financial Literacy MRWC Probability and Statistics Trig/Pre-Calculus <i>or</i> Trig/Pre-Calculus H Calculus AP CP Calculus AB AP Calculus BC AP Statistics AP
Social Sciences 3 Years	World History <i>or</i> World History H US History <i>or</i> US History AP US Government <i>or</i> US Government AP Econ, Econ H <i>or</i> Econ AP European History AP Human Geography AP
Science 3 Years	Biology H <i>or</i> Biology AP Biology and The Living Earth, <i>or</i> Biology and The Living Earth H Chemistry, Chemistry H <i>or</i> Chemistry AP Chemistry in The Earth System <i>and</i> Chemistry in The Earth System H Physics, Physics H, <i>or</i> Physics AP Physics in The Universe <i>and</i> Physics in The Universe H Environmental Science AP Human Anatomy and Physiology H Environmental Science AP

AWARDS FOR ACHIEVEMENT

World Language Three Years of the same Language approved by UC/CSU

Note: GPA calculations are based upon the first seven (7) semesters from high school.

At the discretion of the Superintendent or designee, honors distinction shall be granted to students who transfer in from a school outside the District if they have successfully completed coursework that is similar to, but does not match, the prescribed course of study.

Scholarship Fund

The District's scholarship fund shall be administered by a committee composed of board members, the Superintendent and other community, faculty, administrative and/or student representatives determined by the Board. (Education Code 35310)

Members of this committee shall be appointed by the Board and shall serve one- year terms.

The Superintendent shall serve as chairperson of the committee and chief executive officer of the fund. (Education Code 35311)

The committee shall meet at least once each fiscal year and at other such times as it may be called into session by the Superintendent. (Education Code 35312)

Scholarship funds shall be deposited, administered, and audited in accordance with Education Code 35314 and 35318.

The committee may accept gifts, donations and bequests made for the purposes of the fund. The committee also may prescribe conditions or restrictions on these gifts and bequests. The committee shall review any conditions imposed by the donor and make a recommendation to the Board as to the compatibility of such conditions with the intent and purpose of the fund. The Board may prohibit the committee from accepting any donation under conditions it finds incompatible with the fund's intent and purpose. (Education Code 35313)

(cf. 1260 - Educational Foundation)
(cf. 3290 - Gifts, Grants and Bequests)

The Superintendent or designee shall establish procedures governing applications for scholarship awards from the fund. Eligibility for a scholarship award shall be determined based on objective criteria and without discrimination.

AWARDS FOR ACHIEVEMENT

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The Superintendent or designee shall make at least annual reports to the Board regarding the status and activity of the fund. (Education Code 35319)

Chino Valley Unified School District

Regulation approved: June 5, 2003

Revised: March 5, 2009

Revised: June 18, 2009

Revised: June 17, 2010

Revised: December 13, 2012

Revised: August 16, 2018

Revised: April 15, 2021

REVISED:

CONCURRENT ENROLLMENT IN COLLEGE CLASSES

CONCURRENT ENROLLMENT, ALSO REFERRED TO AS DUAL ENROLLMENT, COURSES REFER TO COURSES OFFERED THROUGH A UNIVERSITY OR COMMUNITY COLLEGE, WHICH HIGH SCHOOL STUDENTS CAN TAKE WHILE BEING CONCURRENTLY ENROLLED IN HIGH SCHOOL, THEREBY EARNING HIGH SCHOOL CREDIT AND COLLEGE CREDIT SIMULTANEOUSLY.

FOR THE PURPOSE OF DISTRICT ADMINISTRATIVE REGULATIONS, THE TWO CONCURRENT ENROLLMENT CATEGORIES REFERENCED ARE COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) COURSES AND NON-CCAP COURSES.

College and Career Access Pathways Partnerships

The District may enter into a CCAP agreement, in accordance with Education Code 76004, which includes terms regarding course offerings, student eligibility, protocols for sharing information, joint facilities use, and staff qualifications.

A copy of the CCAP agreement shall be filed with the Office of the Chancellor of the California Community Colleges and with the California Department of Education before the start of the agreement. (Education Code 76004)

Only courses that provide career technical education or preparation for transfer, assist in improving high school graduation rates, or help high school students achieve college and career readiness shall be offered, and physical education courses shall not be provided. (Education Code 76004)

Students may enroll in up to 15 units of community college courses per term if all of the following circumstances are satisfied: (Education Code 76004)

1. The units constitute no more than four community college courses per term
2. The units are part of an academic program that is part of a CCAP agreement
3. The units are part of an academic program that is designed to award students both a high school diploma and an associate degree or a certificate or credential

A high school student shall submit one parental consent form and principal recommendation for the duration of the student's concurrent enrollment under a CCAP partnership. (education code 76004)

The District shall report information annually to the Office of the Chancellor of the California Community Colleges as specified in Education Code 76004.

CONCURRENT ENROLLMENT IN COLLEGE CLASSES

Credit

Unless enrolled as part of a College and Career Access Pathways (CCAP) partnership agreement in which students are authorized to take up to 15 units per term in a community college, as described ~~below~~ ABOVE, district students enrolled in a community college as special part-time students may enroll in up to 11 units per semester, or the equivalent. Such students shall receive credit for community college courses that they complete in an amount jointly determined appropriate by the District and the community college governing board. (Education Code 48800, 76001)

EFFECTIVE WITH THE GRADUATING CLASS OF 2028 AND EACH CLASS THEREAFTER.

EACH DUAL ENROLLMENT COURSE THAT IS PART OF A CCAP AGREEMENT WILL COUNT AS 5 HIGH SCHOOL CREDITS PER SEMESTER.

NON-CCAP DUAL ENROLLMENT COURSE CREDITS WILL BE AWARDED AS FOLLOWS:

- A. 2 COLLEGE UNITS AND BELOW = 5 HIGH SCHOOL CREDITS
- B. 3 COLLEGE UNITS AND ABOVE = 10 HIGH SCHOOL CREDITS

COMPLETION OF ONE APPROVED DUAL ENROLLMENT COURSE WILL NOT EXCEED 10 HIGH SCHOOL CREDITS.

(cf. 6146.11 - Alternative Credits Toward Graduation)

GRADES

EFFECTIVE WITH THE GRADUATING CLASS OF 2028 AND EACH CLASS THEREAFTER.

GRADES EARNED IN DISTRICT-DESIGNATED DUAL ENROLLMENT COURSES THAT ARE PRE-APPROVED BY THE PRINCIPAL AND MEET ALL OF THE FOLLOWING CRITERIA WILL BE WEIGHTED EQUIVALENT TO DISTRICT HONORS AND ADVANCED PLACEMENT COURSES AS FOLLOWS:

1. UC OR CSU-TRANSFERABLE;
2. EQUATE TO 3 OR MORE UNITS AT THE APPROVED COMMUNITY; COLLEGE/UNIVERSITY; AND
3. NOT AN ENGLISH, MATH, SCIENCE, OR SOCIAL SCIENCE COURSE THAT IS TESTED ON A DISTRICT CAMPUS.

CONCURRENT ENROLLMENT IN COLLEGE CLASSES (cont.)

(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 5126 - Awards for Achievement)

A written agreement regarding the student's enrollment in postsecondary courses and the credits to be awarded for successful completion shall be signed by the student, parent/guardian, principal, and college representative. The student shall be informed whether the credits to be earned are considered academic credits or elective credits, whether the credits count towards high school graduation requirements, and whether the course would need to be completed again during the college years to satisfy college graduation requirements.

To receive District credit for coursework completed at a community college or four-year college, the student or parent/guardian shall submit a transcript showing completion of the course with a passing grade.

(cf. 5125 - Student Records)

Minimum School Day

The minimum day of attendance in District schools shall be 180 minutes for any student who is enrolled part-time in a community college and any student in grades 11-12 who is enrolled part-time in the California state University or University of California, when the student is enrolled in classes for which academic credit will be provided upon satisfactory completion of enrolled courses. (Education Code 46146, 48801)

(cf. 6112 - School Day)

A student enrolled full-time at a community college shall be exempted from full-time attendance in the District's regular education program. (Education Code 48800.5)

(cf. 5112.1 - Exemptions from Attendance)

However, both part-time and full-time community college students shall be required to undertake courses of instruction of a scope and duration sufficient to satisfy the requirements of law. (Education Code 48800.5, 48801)

Community College Classes on High School Campus

If a community college class is to be offered at a District high school campus, the class shall not be held during the time the campus is closed to the general public.

CONCURRENT ENROLLMENT IN COLLEGE CLASSES (cont.)

Chino Valley Unified School District

Regulation approved: November 16, 2017

Revised: May 18, 2023

REVISED: